

Pecyn Dogfen Gyhoeddus



Swyddog Cyswllt:
Sharon Thomas 01352 702324
sharon.b.thomas@flintshire.gov.uk

At: Cyng Clive Carver (Cadeirydd)

Y Cynghorwyr: Haydn Bateman, Bob Connah, Paul Cunningham, Patrick Heesom, Andrew Holgate, Dave Hughes, Paul Johnson, Richard Jones, Mike Lowe, Hilary McGuill, Michelle Perfect, Vicky Perfect ac Arnold Woolley
(+ 1 swydd wag Llafur)

Dydd Gwener, 10 Tachwedd 2017

Annwyl Gynghorydd,

Fe'ch gwahoddir i fynychu cyfarfod Pwyllgor Trosolwg a Chraffu Adnoddau Corfforaethol a fydd yn cael ei gynnal am 10.00 am Dydd Iau, 16eg Tachwedd, 2017 yn Ystafell Bwyllgor Delyn, Neuadd y Sir, Yr Wyddgrug CH7 6NA i ystyried yr eitemau canlynol

R H A G L E N

1 YMDDIHEURIADAU

Pwrpas: I dderbyn unrhyw ymddiheuriadau.

2 DATGAN CYSYLLTIAD (GAN GYNNWYS DATGANIADAU CHWIPIO)

Pwrpas: I dderbyn unrhyw ddatganiad o gysylltiad a chynghori'r Aelodau yn unol a hynny.

3 COFNODION (Tudalennau 3 - 12)

Pwrpas: I gadarnhau, fel cofnod cywir gofnodion y cyfarfod(ydd) ar 19 Hydref 2017.

4 DIWEDDARIAD AWDURDOD TÂN AC ACHUB GOGLEDD CYMRU

Pwrpas: I dderbyn y wybodaeth ddiweddaraf am ddyfodol y Gwasanaeth Tân ac Achub yng Ngogledd Cymru.

5 ADOLYGIAD O'R BWRDD GWASANAETHAU CYHOEDDUS SIR Y FFLINT A DATBLYGIAD Y CYNLLUN LLES (Tudalennau 13 - 26)

Adroddiad Prif Weithredwr - Arweinydd y Cyngor Aelod o'r Cabinet dros Gyllid, Aelod Cabinet dros Reolaeth Gorfforaethol ac Asedau

Pwrpas: Darparu adolygiad o waith y Bwrdd Gwasanaethau Cyhoeddus a datblygiad y Cynllun Lles.

6 CYNLLUN Y CYNGOR 2017/18 - MONITRO CANOL BLWYDDYN (Tudalennau 27 - 50)

Adroddiad Prif Weithredwr, Prif Swyddog (Llywodraethu) - Arweinydd y Cyngor Aelod o'r Cabinet dros Gyllid, Aelod Cabinet dros Reolaeth Gorfforaethol ac Asedau

Pwrpas: Adolygu'r cynnydd wrth gyflawni gweithgareddau, lefelau perfformiad a lefelau risg presennol fel y nodwyd yng Nghynllun y Cyngor 2017/18.

7 MONITRO CYLLIDEB REFENIW 2017/18 (MIS 6) A RHAGLEN GYFALAF 2017/18 (MIS 6) (Tudalennau 51 - 108)

Adroddiad Rheolwr Cyllid Corfforaethol - Arweinydd y Cyngor Aelod o'r Cabinet dros Gyllid

Pwrpas: Darparu'r sefyllfa fonitro cyllideb refeniw ddiweddaraf ar gyfer 2017/18 ar gyfer Cronfa'r Cyngor a'r Cyfrif Refeniw Tai (yn seiliedig ar incwm a gwariant gwirioneddol fel yr oedd ar fis 6 a rhagamcan ymlaen i ddiwedd y flwyddyn). Darparu gwybodaeth diwedd Mis 6 rhaglen gyfalaf 2017/18.

8 RHAGLEN GWAITH I'R DYFODOL (Tudalennau 109 - 114)

Adroddiad Rheolwr Gwasanaethau Democraidd -

Pwrpas: Ystyried y flaenraglen waith Pwyllgor Craffu & Trosolwg adnoddau corfforaethol.

Yn gywir



Robert Robins
Rheolwr Gwasanaethau Democraidd

Eitem ar gyfer y Rhaglen 3

PWYLLGOR TROSOLWG A CHRAFFU ADNODDAU CORFFORAETHOL **19 HYDREF 2017**

Cofnodion cyfarfod Pwyllgor Trosolwg a Chraffu Adnoddau Corfforaethol Cyngor Sir y Fflint a gynhaliwyd yn Ystafell Bwyllgora Delyn, Neuadd y Sir, Yr Wyddgrug, ddydd Iau 19 Hydref 2017.

YN BRESENNOL: Y Cynghorydd Clive Carver (Cadeirydd)

Y Cyngorwyr: Haydn Bateman, Bob Connah, Paul Cunningham, Andy Dunbobbin, Patrick Heesom, Andrew Holgate, Dave Hughes, Paul Johnson, Richard Jones, Mike Lowe, Michelle Perfect, Vicky Perfect ac Arnold Woolley

DIRPRWYON: Y Cynghorydd Mared Eastwood (ar ran Hilary McGuill)

HEFYD YN BRESENNOL: Y Cynghorydd Marion Bateman. Roedd Paul Goodlad a Richard Hayward o Swyddfa Archwilio Cymru yn bresennol i arsylwi'r cyfarfod fel rhan o adolygiad parhaus Trosolwg a Chraffu.

CYFRANWYR: Y Cynghorydd Aaron Shotton, Arweinydd ac Aelod Cabinet dros Gyllid; Y Cynghorydd Billy Mullin, Aelod Cabinet dros Reoli Corfforaethol ac Asedau; Prif Weithredwr; Prif Swyddog (Llywodraethu); a Rheolwr Cyllid, Cyfrifo a Systemau Corfforaethol

Rheolwr Rhanbarthol, Cynllunio at Argyfwng (ar gyfer cofnod rhif 29)

Uwch-Reolwr, Adnoddau Dynol a Datblygu Sefydliadol; a Rheolwr Cyllid, Gwasanaethau Cymunedol (ar gyfer cofnod rhif 30)

HEFYD YN BRESENNOL: Rheolwr Gwasanaethau Democraidd a Swyddog Gwasanaethau Democraidd.

27. DATGAN CYSYLLTIAD

Ni ddatganwyd unrhyw gysylltiad.

28. COFNODION

Cyflwynwyd cofnodion y cyfarfod a gynhaliwyd ar 21 Medi 2017.

Soniodd y Cynghorydd Arnold Woolley y dylai agendâu fod ar gael cyn gynted ag sy'n bosibl er mwyn caniatáu i Aelodau gyfrannu'n llawn at y cyfarfod. Esboniodd y Rheolwr Gwasanaethau Democraidd nad oedd wedi bod yn bosibl anfon agendâu drwy'r post o fewn y terfyn amser ar yr achlysur hwn, ond bod yr agenda wedi'i gyhoeddi ar-lein o fewn y terfyn amser statudol a oedd yn rhoi tri diwrnod gwaith clir o rybudd.

Ar gofnod rhif 21, dywedodd y Cynghorydd Richard Jones fod ei bryderon wedi cael eu hadlewyrchu yn y cofnodion ond nad oedd ei ddatrysiaid ychwanegol

wedi cael ei gynnwys. Dywedodd fod ei gynnig 'i sicrhau fod cefnogaeth i seilwaith pob un o drefi Sir y Fflint yn deg' wedi cael cefnogaeth unfrydol gan y Pwyllgor. Dywedodd nad oedd hyn yn cael ei grybwyll chwaith yn yr adroddiad dilynol i'r Cabinet a oedd yn gwneud iddo feddwl tybed a oedd ei sylwadau wedi cael eu hystyried gan y Cabinet.

Er bod y Cynghorydd Aaron Shotton yn cytuno â buddsoddiad teg ar draws pob ardal, nid oedd hyn yn ymarferol gan fod amodau ynghlwm wrth gyllid grant a dim ond ardaloedd penodol sy'n gallu cyflawni'r amodau hyn, er enghraifft cyllid Lleoedd Llewyrchus Llawn Addewid. Roedd yn cofio bod y Pwyllgor wedi derbyn ei esboniad yn y cyfarfod.

Dywedodd y Prif Weithredwr fod esboniad wedi'i adlewyrchu yn y cofnodion ac na allai'r Cynllun gynnwys ymrwymadau nad ydynt yn hyfyw. Cadarnhaodd fod pryderon y Cynghorydd Jones wedi cael eu hadrodd ar lafar i'r Cabinet a'r Cyngor Sir a bod cywirdeb y cofnodion yn fater i'r Pwyllgor ei bennu.

Yn dilyn ymholiad gan y Cynghorydd Heesom, cadarnhawyd y byddai'r sesiwn briffio Aelodau ynglŷn â Bargen Twf Gogledd Cymru yn cael ei gynnal cyn y Nadolig. Dywedodd y Cynghorydd Shotton y byddai'r cyfarfod briffio yn helpu i esbonio'r natur strategol a'r manteision economaidd i Sir y Fflint gyfan.

Esboniodd y Cynghorydd Jones mai nod ei ddatrysiad ychwanegol oedd cynnal dadl a herio'r mater, ac i ystyried cyfleoedd ar gyfer ffynonellau ariannu eraill a allai fod ar gael, er mwyn bod o fudd i ardaloedd nad ydynt yn cyflawni'r meini prawf ar gyfer cymorth grant.

Cynigodd y Cynghorydd Woolley fod y cofnodion yn cael eu newid i adlewyrchu datrysiad ychwanegol y Cynghorydd Jones, ac eiliwyd hynny'n briodol. O'i roi i'r bleidlais, collwyd y gwelliant.

Ar gofnodion rhifau 21 a 22, tynnodd y Cynghorydd Woolley sylw at nifer o wallau teipograffyddol.

PENDERFYNWYD:

Yn amodol ar y newidiadau gan y Cynghorydd Woolley, cymeradwyo'r cofnodion fel cofnod cywir a'u llofnodi gan y Cadeirydd.

29. ADRODDIAD BLYNYDDOL CYNLLUNIO AT ARGYFWNG

Cyflwynodd y Prif Weithredwr ddiweddariad ar drefniadau cynllunio at argyfwng rhanbarthol a gwahoddodd y Rheolwr Rhanbarthol i roi cyflwyniad ynglŷn â'r meysydd canlynol:

- Cefndir
- Trosolwg o'r gwasanaeth
- Gweithgareddau rhanbarthol
- Trosolwg o Sir y Fflint
- Gweithgareddau diweddar yn Sir y Fflint

- Gweithgarwch yn y dyfodol

Roedd y gwasanaeth rhanbarthol cwbl integredig a gynhelir gan Sir y Fflint ac roedd yn gysylltiedig â'r Fforwm Lleol Cymru Gydnerth a oedd yn cynnwys ymatebwyr Categori 1 a 2, a gynhelir gan Heddlu Gogledd Cymru. Roedd y model cost effeithlon a chryf a weithredir gan y gwasanaeth yn unigryw yng Nghymru ac roedd yn cael ei weld fel arfer da gan ardaloedd eraill. Cafwyd diweddariad ar weithgareddau rhanbarthol i gryfhau trefniadau, ynghyd â chynnydd ar drefniadau mewnol y Cyngor gan gynnwys golwg cyffredinol o'r Tîm Ymateb Rheoli Argyfwng.

Mewn ymateb i ymholiad gan y Cynghorydd Patrick Heesom, esboniodd y Rheolwr Rhanbarthol fod gwaith yn cael ei arwain gan risg a chytunodd siarad â'r Cynghorydd Heesom ar wahân ynglŷn â threfniadau arian at raid i safle masnachol dosbarthol ym Mostyn. Siaradodd hefyd am y cyfle i gynnig gwasanaethau cadernid masnachol i fusnesau.

Cyfeiriodd y Cynghorydd Arnold Woolley at fethiant y system ffonau i ymdopi â'r galw yn ystod tywydd garw diweddar a holodd ynglŷn â champau ataliol. Rhannodd y Prif Weithredwr bryderon am y nam dros dro hwn a sicrhodd fod camau dilynol yn cael eu cymryd. Dywedodd fod cynlluniau parhad busnes yn cael eu profi ac y byddai'n darparu mwy o wybodaeth ar ddyddiad diweddarach.

Rhoddodd y Rheolwr Rhanbarthol a'r Prif Weithredwr eglurhad i'r Cynghorydd Haydn Bateman ynglŷn â gweithdrefnau profi larymau a threfniadau cyfathrebu mewn cysylltiad â ffatri Synthite gerllaw.

Mewn ymateb i gwestiynau gan y Cynghorwyr Paul Cunningham a Paul Johnson, rhoddwyd esboniad am y gweithdrefnau a threfniadau profi gyda Network Rail fel ymatebwr Categori 2.

PENDERFYNWYD:

- (a) Bod y diweddariad yn darparu sicrwydd i'r Pwyllgor; a
- (b) Bod y Pwyllgor yn derbyn adroddiadau yn y dyfodol ar barodrwydd y Cyngor i gynllunio at argyfyngau ac adroddiadau dilynol penodol i unrhyw ddigwyddiadau brys mawr lleol neu ranbarthol y mae gofyn i'r Cyngor ymateb iddynt.

30. RHAGOLWG ARIANNOL A CHAM UN Y GYLLIDEB 2018/19

Cyflwynodd y Prif Weithredwr yr adroddiad yn gosod allan y sefyllfa rhagolwg ariannol presennol ar gyfer 2018/19 er mwyn ceisio barn ar Gam 1 cynigion cyllideb refeniw Cronfa'r Cyngor. Roedd opsiynau cyllideb ar gyfer pob portffolio gwasanaeth wedi cael eu hystyried gan y Pwyllgorau Trosolwg a Chraffu perthnasol, gan nodi fod cyhoeddiad Llywodraeth Cymru (LIC) o setliad llywodraeth leol dros dro yn newidyn allweddol yn y rhagolwg ariannol.

Rhannwyd nodyn briffio gan swyddogion ynghylch canlyniad y cyhoeddiad setliad, ynghyd â gwybodaeth a ddsbarthwyd gan Gymdeithas Llywodraeth Leol Cymru (CLILC).

Roedd trafodaethau yn ystod y broses gyllidebu wedi cynhyrchu pryderon eang ynglŷn ag effaith gostyngiadau pellach ar gadernid gwasanaethau, fel y dangoswyd gan lefelau asesiadau risg. Nid oedd unrhyw wrthwynebiad wedi codi i opsiynau arbedion yn y gyllideb a oedd yn gyfanswm o ryw £3m, ac eithrio arbedion o £35,000 ar gyfer y Gwasanaeth Cerddoriaeth ar gyfer model gwasanaeth newydd sydd yn dal i gael ei ddatblygu.

Rhoddodd y Prif Swyddog (Llywodraethu) grynodedb o'r arbedion a gyflawnwyd yn ei bortffolio, gan nodi fod rhai elfennau o'r gyllideb y tu allan i reolaeth y Cyngor. Roedd mwyafrif helaeth yr arbedion a gynlluniwyd eisoes wedi cael eu cyflawni a oedd yn golygu y byddai arbedion pellach yn beryglus i lefelau gweithredu. Mae'r wybodaeth feincnodi yn dangos fod gwasanaethau yn gweithredu ar yr un lefel costau cyfartalog neu ar lefel costau cyfartalog is nag awdurdodau cyffelyb.

Dywedodd yr Uwch-Reolwr, Adnoddau Dynol a Datblygu Sefydliadol fod arbedion yn ei phortffolio hi wedi digwydd yn bennaf o ganlyniad i ailstrwythuro mawr a adawodd y gwasanaeth yn gweithredu ar lefel optimaidd. Roedd perygl y byddai arbedion pellach yn effeithio ar allu'r gwasanaeth i ateb galw mawr y gweithlu eang.

Ar ôl cyflawni mwyafrif yr arbedion a gynlluniwyd drwy newidiadau strwythurol a meddalwedd newydd, dywedodd y Rheolwr Cyllid, Cyfrifo a Systemau Corfforaethol fod gwaith yn parhau i gyflawni'r £200,000 sy'n weddill. Roedd pwysau mawr ar y gwasanaeth, yn arbennig yng ngoleuni sefyllfa ariannol newidiol y Cyngor.

Rhoddodd y Rheolwr Cyllid, Gwasanaethau Cymunedol drosolwg o arbedion a ddarparwyd yn y Gwasanaethau Cwsmeriaid, Refeniw a Budd-daliadau a Hawliau Lles, a gynhyrchwyd yn bennaf drwy wasanaeth Sir y Fflint yn Cysylltu. Siaradodd am ddatblygiad gwasanaethau digidol ar gyfer rhoi mynediad i gwsmeriaid a gwella'r Gwasanaeth Cofrestru a oedd yn perfformio'n dda yn erbyn dangosyddion perfformiad allweddol cenedlaethol.

Roedd swyddogion yn cynnal dadansoddiad manwl o ganlyniad y setliad ac yn aros am wybodaeth am grantiau penodol. Yn dilyn y rhagolwg dechreuol sef bwllch rhagamcanol o £11.7m, byddai'r gostyngiad o 0.09% mewn cyllid yn creu cynnydd o £1.9m yn y bwllch yn y gyllideb a byddai cyfrifoldebau newydd dros ddyletswyddau digartrefedd yn bwysau ychwanegol. Rhagamcanwyd hefyd y byddai pwysau ychwanegol ar ardrethi annomestig cenedlaethol yn debygol o gael effaith net o £64,000. Ar grynodedb o chwyddiant, roedd y cynnydd rhagamcanol mewn costau nwy yn cael ei adolygu, yn dilyn her. Yr unig arbedion newydd i'r Gwasanaethau Corfforaethol oedd £0.010m mewn Rheoli Cofnodion.

Gofynnodd y Cynghorydd Richard Jones a oedd y budd i'r Cyngor o gasglu'r Ardrethi Annomestig Cenedlaethol yn gorbwyso'r adnoddau sy'n ofynnol

i wneud hyn. Esboniodd y Prif Weithredwr fod perfformiad cynghorau unigol ar dargedau casglu yn effeithio ar aiddosbarthiad cyllid ledled Cymru. Roedd y model gweithredu darbodus hwn yn Sir y Fflint wedi cael ei gydnabod. Wrth feincnodi darpariaeth gwasanaeth TGCh, dywedodd y Prif Swyddog fod costau uned yn is na'r cyfartaledd gyda gwariant yn fwy eang ar draws y Cyngor i gefnogi lefelau uwch o weithio ystwyth. Roedd hwn yn duedd parhaus, gyda chefnogaeth y strategaeth ddigidol, i helpu i gyflawni arbedion mewn meysydd eraill.

Cododd y Cadeirydd ymholiad ynglŷn ag ardrethi busnes adeilad Neuadd y Sir a chafodd ei hysbysu y byddai adroddiad cyfrinachol yn cael ei ystyried yng nghyfarfod nesaf y Cabinet.

Cydnabuwyd gan y Cynghorydd Patrick Heesom fod opsiynau cyllideb yn cyrraedd cyfnod hanfodol ond cododd bryderon am effaith unrhyw drefniadau gweithredol posibl i gydweithio er mwyn mynd i'r afael â 'meysydd diffygiol'. Gofynnodd hefyd ynglŷn â threfniadau wrth gefn i reoli'r cynnydd mewn chwyddiant. Dywedodd y Prif Weithredwr bod y Cyngor heb unrhyw gynlluniau newydd yn eu lle i gydweithio a bod trafodaethau rhanbarthol yn parhau i fod ar agor. Dywedodd y Cynghorydd Shotton na ellid datrys gostyngiadau ariannol gan lywodraeth genedlaethol na'r cynnydd mewn pwysau trwy rannu cyfrifoldebau rheoli â chynghorau eraill. Cyfeiriodd at y datganiadau cadernid ar draws gwasanaethau, llawer ohonynt wedi cael eu hasesu fel rhai 'oren', a galwodd ar Aelodau i fyfyrto dros oblygiadau cam nesaf y broses gyllidebu. O ran Neuadd y Sir, dywedodd fod gan y Cyngor ddyletswydd ymrwymedig i edrych ar faint ac effeithlonrwydd ei adeiladau er mwyn nodi arbedion go iawn.

Mewn ymateb i sylwadau ynglŷn ag arian wrth gefn, atgoffodd y swyddogion mai dim ond un waith y gellid defnyddio'r rhain a bod protocol ar gyfer penderfyniadau ar gronfeydd wrth gefn a glustnodwyd. Cynhwyswyd diweddariad fel rhan o adroddiad monitro'r gyllideb refeniw.

Yn dilyn pryderon y Cynghorydd Arnold Woolley ar effaith materion cynhwysedd mewn Cyfrifon Taladwy, esboniwyd fod y tîm bellach yn fwy darbodus ond nid oedd hyn yn golygu unrhyw berygl i sefyllfa llif arian mentrau bach a chanolig.

Tynnodd y Cynghorydd Paul Johnson sylw at y cyfeiriad at natur anrhagweladwy chwyddiant yn yr hinsawdd economaidd bresennol. Esboniodd swyddogion fod dull gwaith yn seiliedig ar risg yn cael ei ddefnyddio gyda chwyddiant a bod rhagamcanion yn seiliedig ar ddeallusrwydd cenedlaethol a briffiau rheolaidd gydag ymgynghorwyr arbenigol.

Siaradodd y Cynghorydd Jones ynglŷn â'r cyllid a roddwyd gan LIC i'r Gwasanaeth Iechyd Gwladol ac nad oedd wedi gwella effeithlonrwydd y gwasanaeth hwnnw. Gan hynny, ymddengys yn rhesymegol ailystyried dyraniadau i gynghorau. Dywedodd y Cynghorydd Shotton fod y setliad dros dro yn fater ar wahân i'r fformiwla ariannu. Esboniodd y byddai'r Cyngor yn parhau i gyflwyno achos i LIC am werth gofal cymdeithasol a'i fuddion i'r Gwasanaeth Iechyd. Soniodd y Cynghorydd Jones am y cysylltiadau rhwng y fformiwla ariannu a chyfrifiad yr Aseiad O Wariant Safonol (SSA) a gofynnodd a oedd

dangosyddion allweddol ar goll i gefnogi achos cyllid y Cyngor i LIC. Mewn ymateb, dywedodd y Cynghorydd Shotton fod angen llais unedig gan lywodraeth leol yng Nghymru.

Yn dilyn sylwadau gan y Cadeirydd, dywedodd y Prif Weithredwr bod amcangyfrifon poblogaeth yn cael eu defnyddio ar lefel cenedlaethol i hysbysu ynglŷn â dosbarthu cyllid.

Pan ofynnodd y Cynghorydd Heesom iddo geisio newid y cyfrifiad SSA, dywedodd y Cynghorydd Shotton fod angen dull gweithio ar y cyd rhwng cynghorau yng Nghymru er mwyn cryfhau'r achos cenedlaethol.

Cytunodd y Cynghorydd Jones fod ffigwr y setliad a'r fformiwla ariannu yn wahanol a bod dosbarthiad y ddau yn fater allweddol. Tynnodd sylw at y ffaith na ddylai'r Cyngor ddibynnu'n gyfan gwbl ar y fformiwla ariannu i wneud sylwadau i LIC.

Yn dilyn cynnig y Cynghorydd Johnson i dderbyn argymhellion yn yr adroddiad, eglurodd y Prif Weithredwr nad oedd unrhyw wrthwynebiadau wedi'u derbyn i unrhyw un o opsiynau Cam 1 i'w cyflwyno i'r Cabinet a bod y sylwadau a godwyd wedi cael eu nodi.

Cynigodd y Cynghorydd Jones fod y datrysiad yn cynnwys yr arbedion Rheoli Cofnodion ynghyd â rhai'r Gwasanaethau i Gwsmeriaid. Cefnogwyd hyn gan y Pwyllgor.

PENDERFYNWYD:

Bod y Pwyllgor yn nodi cynigion cyllideb a phwysau ariannol Cam Un, a'r arbedion arfaethedig canlynol:

- Rheoli Cofnodion – gostyngiad yn nifer y cofnodion sy'n cael eu storio - £0.010m.
- Gwasanaethau i Gwsmeriaid – byddai modelau gwasanaeth newydd i ddarparu mynediad digidol i gwsmeriaid yn creu arbedion o £0.050m.
- Sir y Fflint yn Cysylltu – gallai opsiynau i newid darpariaeth y gwasanaeth Cysylltu greu arbedion rhwng £0.056m a £0.112m yn dibynnu ar yr opsiwn a ddewisir.
- Gwasanaethau Cofrestru – byddai incwm ychwanegol o godi tâl am ddatgan genedigaethau yn creu £0.012m ychwanegol.

31. AMRYWIAETH YN NHREFN YR AGENDA

Cytunwyd ystyried yr adroddiad monitro diweddaraf ar gyfer y Gyllideb Refeniw fel yr eitem nesaf.

Oherwydd cyfyngiadau amser, cynigodd y Cynghorydd Patrick Heesom fod yr eitem ar Fwrdd Gwasanaethau Cyhoeddus Sir y Fflint yn cael ei gohirio tan y cyfarfod nesaf. Dywedodd y Prif Weithredwr fod disgwyl i'r adroddiad gael ei ystyried gan y Cabinet cyn yr ymgynghoriad cyhoeddus ac y dylai Aelodau anfon unrhyw sylwadau at swyddogion. Byddai gweddill yr eitemau yn cael eu hystyried yn y drefn a ddangosir ar yr agenda.

32. MONITRO CYLLIDEB REFENIW 2017/18 (MIS 5)

Cyflwynodd y Rheolwr Cyllid adroddiad ar sefyllfa monitro'r gyllideb refeniw ar gyfer 2017/18 fel yr oedd ym Mis 5 ar gyfer Cronfa'r Cyngor a'r Cyfrif Refeniw Tai cyn i'r Cabinet ei ystyried.

Ar Gronfa'r Cyngor, rhagwelwyd y byddai'r sefyllfa net yn ystod y flwyddyn £1.348m yn uwch na'r gyllideb, sef cynnydd bach ers Mis 4. Crynhowyd newidynnau arfaethedig ym mhob portffolio ac roedd monitro risgiau yn ystod y flwyddyn yn cynnwys asesiad o risgiau newydd i bennu'r effaith ar 2018/19. Amcangyfrifwyd y byddai 92% o arbedion cynlluniedig yn cael eu cyflawni ac y byddai balans cronfeydd wrth gefn yn £3.734m erbyn diwedd y flwyddyn.

Ar y Cyfrif Refeniw Tai, rhagamcanwyd y byddai gwariant yn ystod y flwyddyn £0.026m yn is na'r gyllideb, gan adael balans o £1.090m ar ddiwedd y flwyddyn sy'n uwch na'r lefel isaf a argymhellir.

Mewn ymateb i ymholiad gan y Cynghorydd Richard Jones, darparodd y Prif Weithredwr esboniad ar gyllid cylchol o'r Gronfa Gofal Canolraddol sef dyraniad newydd i'r gyllideb oherwydd ei fod wedi'i gadarnhau'n hwyr. Fel rhan o Gam 2 proses cyllideb 2018/19, byddai gofyn i Aelodau gefnogi cais am glustnodi'r cyllid hwn.

PENDERFYNWYD:

Bod y Pwyllgor yn nodi adroddiad monitro Cyllideb Refeniw 2017/18 (Mis 5) a chadarnhau nad oes unrhyw faterion i'w cyflwyno gerbron y Cabinet.

33. POLISI'R GYMRAEG YN Y GWEITHLE

Cyflwynodd y Prif Weithredwr Bolisi Drafft Y Gymraeg yn y Gweithle cyn gofyn i'r Cabinet ei fabwysiadu. Roedd yr ymrwymadau yn y polisi yn adlewyrchu gofynion cydymffurfio â Safonau'r Gymraeg ac roeddent yn gymesur i Sir y Fflint.

Ni dderbyniwyd unrhyw sylwadau, fodd bynnag roedd Aelodau'n gallu cyflwyno arsylwadau trwy e-bost at y Prif Weithredwr cyn i'r Cabinet ystyried y mater.

PENDERFYNWYD:

- (a) Bod y Pwyllgor yn sicrhau fod gwaith yn cael ei wneud i gydymffurfio â Safonau'r Gymraeg;
- (b) Bod Polisi'r Gymraeg yn y Gweithle yn cael ei nodi; a
- (c) Bod y Pwyllgor yn derbyn adroddiadau blynyddol ar waith a wnaethpwyd i gyflawni Safonau'r Gymraeg.

34. RHAGLEN GWAITH I'R DYFODOL

Dywedodd y Rheolwr Gwasanaethau Democrataidd y byddai eitem ohiriedig ar adolygiad Bwrdd Gwasanaethau Cyhoeddus Sir y Fflint a Datblygu'r Cynllun Lles yn cael ei chynnwys ar gyfer y cyfarfod nesaf. Ni wnaethpwyd unrhyw newidiadau pellach.

PENDERFYNWYD:

- (a) Bod y Rhaglen Gwaith i'r Dyfodol, fel y'i cyflwynwyd, yn cael ei chymeradwyo gyda'r diwygiadau; a
- (b) Bod y Rheolwr Gwasanaethau Democrataidd, mewn ymgynghoriad â'r Cadeirydd yn cael amrywio'r Rhaglen Gwaith i'r Dyfodol rhwng cyfarfodydd, os bydd angen.

35. DEDDF LLYWODRAETH LEOL (MYNEDIAD AT WYBODAETH) 1985 - YSTYRIED GWAHARDD Y WASG A'R CYHOEDD

PENDERFYNWYD:

Eithrio'r wasg a'r cyhoedd o'r cyfarfod ar gyfer yr eitem ganlynol gan ei bod yn cael ei hystyried yn wybodaeth wedi'i heithrio yn rhinwedd paragraffau 15 Adran 4 Atodlen 12A Deddf Llywodraeth Leol 1972 (fel y'i diwygiwyd).

36. GWASANAETH ARGRAFFU DIGIDOL

Cyflwynodd y Prif Swyddog (Llywodraethu) adroddiad i geisio barn am newidiadau arfaethedig o ganlyniad i ostyngiad yn y galw am wasanaethau argraffu. Yn dilyn dadansoddiad manwl o'r gwasanaeth, roedd ymarfer cystadleuol ar y cyd wedi'i gynnal â Chyngor Sir Ddinbych am contract argraffu newydd. Roedd yr adroddiad yn crynhoi trefniadau arfaethedig ar gyfer y dyfodol trwy newidiadau strwythurol ac ymgynghorwyd â thimau ynglŷn â hyn.

Darparodd y Prif Swyddog eglurhad ar amrywiaeth o faterion megis cymharu costau ac effeithlonrwydd offer. Yn ystod trafodaeth am ddigwyddiad blaenorol, cytunodd ddarparu ymateb ar wahân ar y costau dan sylw.

PENDERFYNWYD:

- (a) Bod y Pwyllgor yn cefnogi'r bwriad i benodi cronfa o gyflenwyr ar gontract dwy flynedd a fydd yn sicrhau fod y Cyngor yn derbyn y telerau mwyaf manteisiol yn economaidd ar gyfer ei wasanaeth argraffu lliw ac nid oes ganddo unrhyw sylwadau i'w cyfeirio at y Cabinet; a
- (b) Yng ngoleuni'r gostyngiad yn y galw am wasanaethau argraffu, bod y Pwyllgor yn cefnogi'r bwriad i adolygu'r gwasanaeth Argraffu Digidol a strwythur dros dro'r sefydliad fel y dangosir.

37. AELODAU O'R CYHOEDD A'R WASG YN BRESENNOL

Roedd un aelod o'r wasg yn bresennol.

(Dechreuodd y cyfarfod am 10am a daeth i ben am 12.45pm)

.....
Cadeirydd

Mae'r dudalen hon yn wag yn bwrpasol

Eitem ar gyfer y Rhaglen 5



CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Thursday, 16 November 2017
Report Subject	Flintshire Public Services Board review and Well-being Plan Development
Cabinet Member	Leader of the Council and Cabinet Member for Finance Cabinet Member for Corporate Management and Assets
Report Author	Chief Executive
Type of Report	Strategic

EXECUTIVE SUMMARY

To provide an overview of the work of the Flintshire Public Services Board (PSB) to date and the development of the Well-being Plan.

The Public Services Board was formed in April 2016, as a statutory responsibility of the Well-being of Future Generations (Wales) Act 2015. Its work to date has focused on the production of the Well-being Assessment and the development of the Well-being Plan which is to be published by May 2018.

In addition the PSB has continued work on the priorities from the former Local Services Board (LSB) and also maintains its statutory role of the Community Safety Partnership.

This report also provides a brief overview of the strategic partnerships which report into the PSB.

RECOMMENDATIONS

1	That Members are assured of the level of progress that the Flintshire Public Services Board (PSB) has made to date.
2	That the PSB themes/priorities for the Well-being Plan are supported.
3	That Members support the level of progress of the various strategic

	partnerships.
4	That Members support the next steps outlined and the timeframe around delivery.

REPORT DETAILS

1.00	FLINTSHIRE PUBLIC SERVICES BOARD
1.01	Flintshire has a longstanding and proud track record of partnership working. The communities it serves expect statutory and third sector partners to work together with shared priorities. The Flintshire Public Services Board (PSB) is at the heart of promoting a positive culture of working together and concentrates energy, effort and resources on providing efficient and effective public services.
1.02	The high level aim of the Flintshire PSB is to “protect, sustain and improve the economic, social, environmental and cultural well-being of Flintshire through collaborative working as a single public service”.
1.03	Since the introduction of the Well-being of Future Generations Act (Wales) 2015, the Flintshire PSB has made much progress towards achieving the main duties of the Act.
1.04	In fulfilling its roles and activities the Board will contribute to the seven national well-being goals.
1.05	Public sector partners work together to achieve these goals. The first step required of public sector partners, as a new statutory duty, has been to complete and publish a detailed analysis of the conditions of ‘well-being’ in the communities they serve by using all available data-sets of demographics, deprivation etc. This is known as the Well-being Assessment. The second step is to agree and publish a Local Well-being Plan for collective action on a set of locally derived priorities.
1.06	Well-Being Assessment
1.07	A Well-being Assessment for Flintshire has been produced and published in line with statutory requirements. This presents a contemporary picture of life and well-being in Flintshire.
1.08	Three of the PSBs in North Wales (the joint Conwy/Denbighshire PSB, the Wrexham PSB and the Flintshire PSB) engaged a single research team to develop their assessments. These three assessments have similar structures and have been developed using similar information and data sources. This was an effective use of resources to reduce work and cost.
1.09	The draft Flintshire Assessment was sent to both the Welsh Government and the Future Generations Commissioner for comment. Their feedback was considered by the PSB at its meeting in April where it was agreed that

	the majority of the feedback could be used for future editions of the Assessment. There was little time to amend the Assessment before the statutory publication date.
1.10	The Well-being Plan for Flintshire and PSB Priority Themes
1.11	The Well-being Plan is a requirement of the Well-being of Future Generations (Wales) Act and needs to be produced and published by May 2018. Work is on-going, the first significant step has been the production and publication of the Well-being Assessment as outlined above. Work is now underway around the development of the Well-being Plan as the second step.
1.12	The Well-being Plan will have a number of priorities which have been chosen as the themes where the PSB can add most value. Working together to make an impact on these priorities is the collective aim of the Flintshire PSB for collective gain.
1.13	<p>The Flintshire PSB has selected and endorsed five themes and a number of priorities as outlined below. These include two themes which continue as former LSB priorities, a newly developed priority and two new additional themes:</p> <p><u>Theme: Well-being and Independent Living (former LSB priority)</u></p> <ul style="list-style-type: none"> • Provide information and support for people to take responsibility for their own health and that of their families. • Targeted interventions where individual and families have the most to gain. • Deliver more services closer to home. • Build and strengthen the care sector. <p><u>Theme: Community Safety (former LSB priority)</u></p> <ul style="list-style-type: none"> • Delivering safer neighbourhoods. • Domestic abuse and sexual violence. • Drugs and alcohol. • Reduce re-offending. <p><u>Theme: Resilient Communities (newly developed priority)</u></p> <ul style="list-style-type: none"> • Enable and inspire communities across Flintshire to develop into confident, cohesive, and forward thinking communities. • Develop and coordinate an approach across public services that ensures when any public service is working with a community that additional skills and capacity are left with that community. This approach will start will tackling sedentary behaviour amongst children and adults, by enabling individual to make positive changes to their lifestyles and improvements to their overall health. • Co-ordinate an approach across public service delivery that maximises the impact of community benefits. • Further develop community ownership models including Community Asset Transfers (CAT), micro social enterprises and

	<p>community shares.</p> <p><u>Theme: Economy and Skills (new priority)</u></p> <ul style="list-style-type: none"> • Strategic sites (employment and housing). • Transport infrastructure and services. • Business growth and innovation. • Skills, worklessness and social reform. <p><u>Theme: Environment (new priority)</u></p> <ul style="list-style-type: none"> • Green Infrastructure • Environmental Protection and Enhancement • Flood Protection • Climate Change
1.14	Briefing documents for each of the five themes to give an overview of the theme/priority, its sub-priorities and the rationale and evidence base for selection have been prepared.
1.15	The PSB held two workshops in September 2017. One workshop was arranged to further develop the Environment Theme and the other was to review the emerging PSB Themes/priorities for the Well-Being Plan before endorsement.
1.16	<p>The PSB held an additional meeting on Thursday, 28th September 2017, to:</p> <ol style="list-style-type: none"> i. endorse the PSB themes, priorities and sub-priorities for the Plan; ii. discuss the outline of the Plan and proposed format; and iii. agree the timeline for Plan development and publication <p>The PSB Themes and priorities/sub-priorities were formally adopted by all PSB members and work is underway to pull these into a draft Well-Being Plan which will go out to public consultation.</p>
1.17	As part of the Act, there is a requirement to have a 14 week consultation period around the Well-Being Plan with the Commissioner and this has to take place prior to any public consultation. This process commenced in July and will conclude in early October 2017.
1.18	Well-being Objectives and Alignment to the Council Plan
1.19	The Council as a statutory member of the PSB has a duty to set and publish their own Well-being Objectives to show how they will work to achieve the vision for Wales and make sure that they meet the objectives that are set. The Council together with its partners will support the health and well-being of both the current and future generations through following these objectives.
1.20	A set of Well-being Objectives for Flintshire County Council has been formally adopted. Please refer to Appendix item 1 for a copy of the Well-being Objectives for Flintshire.

1.21	The Well-being Objectives have been integrated into the Council Plan 2017-23. These are defined within the Plan as impact statements, and the measures are aligned to monitor progress outcomes towards these.
1.22	Next Steps
1.23	The 12 week public consultation period will commence in October 2017 and conclude at the end of January 2018. The public engagement events around the budget that are due to take place in October 2017 will also be utilised to help with the public engagement element of the Plan. Work is currently underway to develop these sessions.
1.24	As part of the consultation process, both Cabinet and Scrutiny will be invited to endorse the Plan, structure and overview content.
1.25	A Workshop for Members will take place in early February 2018 with the outcomes of the workshop and wider public consultation going to CROSC on 15 th February 2018.
1.26	Any comments/feedback received as part of the consultation period will be taken into account when finalising the Plan. The final Plan is to be endorsed by the PSB in March 2018.
1.27	The Well-being Plan for Flintshire once endorsed by the PSB, will be presented to each of the PSB member bodies for approval within their retrospective governance structures during March/April 2018 with a view to the Plan being published in early May 2018.
1.28	For Flintshire County Council, the Plan will go to Cabinet and to a Special County Council for formal approval/sign off on 24 th April 2018.
1.29	Strategic Partnerships – Progress Updates
1.30	The Strategic Partnerships consist of the following Boards: <ul style="list-style-type: none"> • Health, Well-being and Independence Board • People are Safe Board • Youth Justice Board • Voluntary Sector Compact
1.31	Since April 2017, all of these Partnerships have completed a Partnership Self-Assessment to assess the effectiveness of strategic partnership working within their Partnerships. This Self-Assessment enables a rapid appraisal or “health check” of a partnership that can be used to further develop a partnership or diagnose difficulties or areas of conflict for action. Copies of these were shared with the PSB at their meeting in July. A detailed analysis of the findings is currently being prepared and will be presented to the PSB in October 2017.
1.32	Progress updates for these Partnerships are outlined below:
1.33	<u>Health, Well-Being and Independence Board</u>

	<p>Work in ongoing and good progress has been made. Since April, the work of the Health, Well-being and Independence Board has continued with a priority on revisiting and revising the priorities set within the “People Enjoy Good Health and Wellbeing” Chapter within the new framework for PSB priorities. The focus for the Board will therefore, become the “Well-being and Independent” Living Theme.</p> <p>The Board has completed a Partnership Self-Assessment as part of the revised process with areas for further development noted.</p> <p>The Board last met on 19th June where the proposed set of revised priorities were agreed in preparation for submission to the PSB as detailed below:</p> <ol style="list-style-type: none"> i. Provide information and support for people to take responsibility for their own health and that of their families. ii. Targeted interventions where individuals and families have the most to gain. iii. Deliver more services closer to home. iv. Build and strengthen the Care Sector. <p>These proposals have been shared with the PSB Members for their comment prior to the PSB Workshop which took place on 15th September 2017. Following the workshop and endorsement of these priorities, the Board will undertake more detailed work to develop key objectives and measures of success against each of those priorities. The next meeting of the Board is scheduled to take place on 4th October 2017.</p> <p>Senior representatives from the partner organisations on the Health, Well-being and Independence Board also meet to discuss progress and strategic issues relating to health and social care beyond the Health, Well-being and Independence Board meetings and therefore, further opportunities exist to address issues, discuss agendas and agree priorities.</p>
1.34	<p><u>People are Safe Board</u></p> <p>Work is on-going, good progress has been made. The Board has met twice since 1st April 2017, and has agreed a work programme for 2017/18. The basis of work programme reflects areas for improvement identified as part of the self-assessment process, a Review of the 2016/17 Work Programme and incorporates the key priorities identified the North Wales Safer Communities Board.</p> <p>The intention of the work programme is to respond to the issues affecting Flintshire and the focus is as follows:</p> <ol style="list-style-type: none"> i. Prevent Crime and Anti-Social Behaviour <ul style="list-style-type: none"> • Reduce victim based crime • Reduce Anti-Social Behaviour (ASB) • Increase the reporting of Hate Crime • Support vulnerable people to prevent them from becoming victims of crime • Reduce repeat incidents of victim based crime and ASB for victims

- and perpetrators
 - Work with MARAC to reduce the levels of repeat high risk victims of Domestic Abuse
 - Deal effectively with high risk cases of Domestic Abuse.
 - Increase the confidence in reporting Domestic Abuse and Sexual Violence
 - Increase awareness amongst young people of domestic abuse and sexual violence
- ii. Reduce harm and the risk of harm**
- Reduce substance misuse
 - Reduce drug and alcohol use
 - Community Tension Monitoring
- iii. Deliver an Effective Response**
- Reduce reoffending
 - Understand and address migration impacts on the community safety agenda

Some of the key activities that have been identified to support these priorities are as follows:

- Look at how Online Watch Link (OWL) can use other forms of Social Media to reach the wider community.
- Work with the Police and Crime Commissioner’s ‘victim hub’ to ensure an enhanced service to victims of crime.
- Maintain the multi-agency intelligence led approach to tackle ASB through monthly tasking and ad hoc professionals meetings.
- Raise awareness of violence against women by supporting the International White Ribbon Campaign on a local and regional level.
- Implementation of The violence against Women, Domestic Abuse and Sexual Violence (Wales) National Training Framework.
- Establish a virtual network to disseminate information and advice on substance misuse appropriately.
- Implementation of recommendations emerging from the Harm Reduction and Drug Poisoning Review Group.
- Implementation of alcohol brief intervention training as per the alcohol demand reduction work stream.
- Target repeat offenders (adults) via an Integrated Offender Management (IOM) process. Identifying those who cause the most harm (prolific offenders) and addressing their re-offending behaviour.
- Targeting young offenders to reduce offending and re-offending by implementing the Flintshire Youth Justice Service Plan.

Progress to date is good and the level of confidence in achieving these activities during the year is high.

1.35

Youth Justice Board

Governance of the Youth Justice Service is provided by the Executive Management Board reporting into the North Wales Safer Communities

	<p>Board Partnership. During 2016 the Youth Justice Executive Management Board commissioned an independent review of its operation and a number of recommendations/areas for improvement were highlighted as a result of this review. These are listed below:</p> <ul style="list-style-type: none"> • Review of current membership to include new strategic partners, voluntary and third sector organisations, • Ensuring the Board took further consideration to the views of children and young people, • Improve the consistency and seniority of the attendance of Board Members, • Revisit the expectations, induction and roles of Board Members, • Continue to build knowledge about each agency's contribution to the principle aim to reduce offending by children and young people, • Explore further integration with neighbouring local authorities within the region. <p>Since April 2017, two half day workshops (one in May and one in July 2017) have taken place to review the current membership of the board, the roles and responsibilities of the Board to include its Terms of Reference, and the expectations and contributions of the Board and its members. The Board will meet again in October 2017.</p> <p>The Board has also identified key priorities that will form the three year Youth Justice Plan for 2017-2020. The Youth Justice Plan is pending approval and should be ratified by all Executive Management Board Members later this month.</p> <p>In addition, the Board has implemented changes to ensure better scrutiny, ownership and performance of the local delivery Plan through the creation of a local Delivery Group that is made up of strategic partners who meet quarterly to ensure the Youth Justice Service and its partners are delivering on the local Plan.</p> <p>The Executive Management Board will meet twice yearly and reports will be made available from the Operations Manager (who will sit on the Delivery Group), Performance Manager and Senior Manager for Integrated Youth Provision.</p>
1.36	<p><u>COMPACT</u></p> <p>The Flintshire Voluntary Sector Compact continues to share knowledge and intelligence around strategic issues affecting the voluntary sector and their integration with the Council and Health Board. The self-assessment has been undertaken and has shown that whilst the partnership itself is strong, it could be further improved with the adoption of a more focused work programme to which all partner agencies can equally contribute.</p> <p>This work will be complete for the next meeting of the Compact in November.</p>

2.00	RESOURCE IMPLICATIONS
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2.01	<p>Administrative support for the Board is provided by Flintshire County Council. This includes:</p> <ul style="list-style-type: none"> • Ensuring the Board meets regularly • Preparing the agenda and commissioning papers for meetings • Co-ordinating the annual governance assessment of the Board and its sub groups • Inviting participants and managing attendance • Work on the annual report • Preparation of evidence for scrutiny. <p>This arrangement will be reviewed annually.</p>
2.02	<p>Resource implications to deliver the PSB priorities will be considered on an ongoing basis via the current arrangements that are in place to support the Flintshire PSB.</p>

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	<p>The Flintshire Public Services Board has engaged with both key partners and also, the general public, in the preparation of the Assessment of Well-being for Flintshire.</p>
3.02	<p>The PSB will also engage with key partners in the area who have an interest in the well-being of Flintshire in the preparation, implementation and delivery of the Well-being Plan.</p>

4.00	RISK MANAGEMENT
4.01	<p>The identification of any risks and the actions required to mitigate risk will be considered through the governance and reporting arrangements of the PSB.</p>

5.00	APPENDICES
5.01	<p>Appendix Item 1 - Well-being Objectives for Flintshire.</p>

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
	<p>Flintshire Public Services Board and the Well-being of Future Generations Act (Wales) 2015 – Report that went to County Council in June 2017 http://modgov:9070/documents/s43386/Councils%20Well-being%20Objectives.pdf Assessment of Local Well-being for Flintshire – Summary Document</p>

<http://www.flintshire.gov.uk/en/PDFFiles/Policy-and-Performance/PSB/Well-Being-Assessment-Summary-English.pdf>

Assessment of Local Well-being for Flintshire - Full Assessment

<http://www.flintshire.gov.uk/en/PDFFiles/Policy-and-Performance/PSB/Well-being-Assessment-Full-English.pdf>

Assessment of Local Well-being for Flintshire – Area Profiles

<http://www.flintshire.gov.uk/en/PDFFiles/Policy-and-Performance/PSB/Well-being-assessment-Area-Profiles-English.pdf>

Flintshire Public Services Board (PSB)

Link to the Flintshire PSB Webpage:

<http://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Flintshire-Public-Services-Board.aspx>

Well-being of Future Generations (Wales) Act 2015

Link to the relevant page on the Welsh Government Website:

<http://gov.wales/topics/people-and-communities/people/future-generations-act/?lang=en>

Shared Purpose: Shared Future: Statutory Guidance

Link to the relevant page on the Welsh Government Website:

<http://gov.wales/topics/people-and-communities/people/future-generations-act/statutory-guidance/?lang=en>

Contact Officer: Sam Perry, Corporate Business and Communications Support Officer

Telephone: 01352 701476

E-mail: sam.perry@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	<p>Public Services Board - The Flintshire Public Services Board (PSB) is a statutory body which was established on 1st April 2016 following the introduction of the Well-being of Future Generations (Wales) Act 2015. The Flintshire PSB replaces the former Flintshire Local Service Board (LSB). The Board has a membership made up of both statutory members (prescribed by law) and invited members.</p> <p>Sustainable Development - The process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the well-being goals. Sustainable development is a way of doing things rather than an end in itself.</p> <p>Well-being of Future Generations (Wales) Act 2015 - Legally binding common purpose for national government, local government, local health boards and other specified public bodies. The act details the ways in which the specified public bodies must work, and work together to improve the</p>

	well-being of Wales.
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Mae'r dudalen hon yn wag yn bwrpasol

Flintshire County Council Well-being Objectives 2017

The Council together with its partners will support the health and well-being of both the current and future generations through the following strategic objectives.

AMBITIOUS COUNCIL

- Sustaining economic growth through local and regional business development, employment and skills strategies.
- Developing the transport infrastructure and employment sites, and transport services, widening access to employment and training sites.
- Creating a supply of diverse and quality training and employment opportunities.

ACHIEVING COUNCIL

- Providing high quality, accessible, responsive and cost effective public services.
- Providing joined-up services with public and third sector partners which support quality of life in communities and for individuals and families
- Continuing to be a high performing and innovative public sector organisation with social values.

CARING COUNCIL

- Ensuring a supply of affordable and quality housing of all tenures.
- Making early interventions to support healthy and independent living.
- Sustaining a local market of high quality and affordable service provision for those who are highly dependent on care support.
- Protecting people from poverty by maximising their income and maximising their employability.
- Giving equal opportunity to all to fulfill their lives.
- Protecting people from the risk of any form of abuse.

- Making communities safe places by working with partners to prevent crime, repeat crime and anti-social behaviour.

CONNECTED COUNCIL

- Committing to resilient service models to sustain local public services.
- Supporting local communities to be resilient and self-supporting.
- Widening digital access to public services.

GREEN COUNCIL

- Reducing energy consumption and using and developing alternative/renewable energy production.
- Enhancing the natural environment and promoting access to open and green space.
- Maximising the recovery and recycling of waste.

LEARNING COUNCIL

- Supporting children and younger people to achieve their potential.
- Supporting learners from 3 to 18 years of age to aspire to high levels of educational attainment and achievement.
- Providing high quality learning opportunities, and learning environments and for learners of all ages.

Eitem ar gyfer y Rhaglen 6



CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Thursday 16 th November, 2017
Report Subject	Council Plan 2017/18 - Mid year monitoring
Cabinet Member	Leader of the Council and Cabinet Member for Finance Cabinet Member for Corporate Management and Assets
Report Author	Chief Executive Chief Officer (Governance)
Type of Report	Operational

EXECUTIVE SUMMARY

The Council Plan 2017/23 was adopted by the Council in September 2017. This report presents the mid-year monitoring of progress for the Council Plan priority 'Supportive Council' and 'Serving Council' relevant to the Corporate Resources Overview & Scrutiny Committee.

Flintshire is a high performing Council as evidenced in previous Council (Improvement) Plan monitoring reports as well as in the Council's Annual Performance Reports. This first monitoring report for the 2017/18 Council Plan is a positive report, with 88% of activities being assessed as making good progress, and 67% likely to achieve the desired outcome. In addition, 65% of the performance indicators met or exceeded target. Risks are also being successfully managed with the majority being assessed as moderate (67%) or minor (8%).

This report is an exception based report and therefore detail focuses on the areas of under-performance.

Recommendations

1	That the Committee consider the Council Plan 2017/18 mid year monitoring report, highlight and monitor poor performance and feedback details of any challenge to Cabinet.
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REPORT DETAILS

1.00	EXPLAINING THE COUNCIL PLAN 2017/23 MONITORING REPORT
1.01	The Council Plan monitoring reports give an explanation of the progress being made toward the delivery of the impacts set out in the 2017/23 Council Plan. The narrative is supported by performance indicators and / or milestones which evidence achievement. In addition, there is an assessment of the strategic risks and the level to which they are being controlled.
1.02	This is an exception based report and detail therefore focuses on the areas of under-performance.
1.03	<p>Monitoring our Activities</p> <p>Each of the sub-priorities have high level activities which are monitored over time. 'Progress' monitors progress against scheduled activity and has been categorised as follows: -</p> <ul style="list-style-type: none"> • RED: Limited Progress – delay in scheduled activity; not on track • AMBER: Satisfactory Progress – some delay in scheduled activity, but broadly on track • GREEN: Good Progress – activities completed on schedule, on track <p>A RAG status is also given as an assessment of our level of confidence at this point in time in achieving the 'outcome(s)' for each sub-priority. Outcome has been categorised as: -</p> <ul style="list-style-type: none"> • RED: Low – lower level of confidence in the achievement of the outcome(s) • AMBER: Medium – uncertain level of confidence in the achievement of the outcome(s) • GREEN: High – full confidence in the achievement of the outcome(s)
1.04	<p>In summary our overall progress against the high level activities is: -</p> <p>ACTIVITIES PROGRESS</p> <ul style="list-style-type: none"> • We are making good (green) progress in 51 (88%). • We are making satisfactory (amber) progress in 7 (12%). <p>ACTIVITIES OUTCOME</p> <ul style="list-style-type: none"> • We have a high (green) level of confidence in the achievement of 39 (67%). • We have a medium (amber) level of confidence in the achievement of 19 (33%). • We have a low (red) level of confidence in the achievement of 0 (0%).
1.05	<p>Monitoring our Performance</p> <p>Analysis of performance against the Improvement Plan performance indicators is undertaken using the RAG (Red, Amber Green) status. This is defined as follows: -</p>

	<ul style="list-style-type: none"> • RED equates to a position of under-performance against target. • AMBER equates to a mid-position where improvement may have been made but performance has missed the target. • GREEN equates to a position of positive performance against target.
1.06	<p>Analysis of current levels of performance shows the following: -</p> <ul style="list-style-type: none"> • 46 (65%) had achieved a green RAG status • 18 (25%) had achieved an amber RAG status • 7 (10%) had achieved a red RAG status
1.07	<p>The performance indicator (PI) which showed a red RAG status for current performance relevant to the Corporate Resources Overview & Scrutiny Committee is: -</p> <p>Priority: Serving Council PI: Percentage of eligible employees receiving an annual appraisal</p> <p>The annual target for completion of appraisals is 100% of eligible employees. The provisional figure at the end of September 2017 was 72% however, the recorded completion rate on iTrent is provisional, and an annual report for Cabinet and CROSC is being prepared which will provide an update. Appraisals are scheduled to take place over the next few months and those recently completed will be reported later in the year.</p> <p>PI: Percentage of employees completing stress related programmes</p> <p>The take-up from employees is lower than expected however, we will be working towards targeted marketing to increase participation.</p> <p>PI: The percentage of goods, services and works procured through purchasing arrangements established by the National Procurement Service (NPS)</p> <p>Not all of framework agreements of the National Procurement Service (NPS) are considered to be delivering value for money however, of the 51 frameworks currently in existence the Council is using 10 which are considered to</p>
1.08	<p>Monitoring our Risks</p> <p>Analysis of the current risk levels for the strategic risks identified in the Improvement Plan is as follows: -</p> <ul style="list-style-type: none"> • 1 (2%) is insignificant (green) • 4 (8%) are minor (yellow) • 32 (67%) are moderate (amber) • 11 (23%) are major (red) • 0 (0%) are severe (black)

1.09	<p>The major (red) risks identified for the Corporate Resources Overview & Scrutiny Committee are: -</p> <p>Priority: Supporting Council Risk: Knowledge and awareness of safeguarding not sufficiently developed in all portfolios.</p> <p>The Corporate Safeguarding Policy was approved by Cabinet in October 2017 and will be promoted widely to the workforce to ensure everyone understands their responsibilities. The first Corporate Safeguarding newsletter has been published, this will help raise knowledge and awareness of safeguarding.</p> <p>Priority: Serving Council Risk: The scale of the financial challenge</p> <p>The Provisional settlement was received on 10th October 2017. The impact of this for Flintshire is a decrease in funding of 0.9%. This is subject to a consultation period with the final settlement due December 2017.</p>
1.10	<p>Areas within the 'Supportive Council' priority, not relevant to the Corporate Resources Overview & Scrutiny Committee, have been removed and will be reported to the relevant Overview & Scrutiny Committees.</p>

2.00	RESOURCE IMPLICATIONS
2.01	There are no specific resource implications for this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	The Council Plan Priorities are monitored by the appropriate Overview and Scrutiny Committees according to the priority area of interest.
3.02	Chief Officers have contributed towards reporting of relevant information.

4.00	RISK MANAGEMENT
4.01	Progress against the risks identified in the Council Plan is included in the report at Appendix 1. Summary information for the risks assessed as major (red) is covered in paragraphs 1.07 and 1.09 above.

5.00	APPENDICES
5.02	Appendix 1 – Council Plan 2017/18 Mid-Year Progress Report – Serving Council.
5.02	Appendix 2 - Council Plan 2017/18 Mid-Year Progress Report – Supportive Council.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Council Plan 2017/18: http://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Improvement-Plan.aspx</p> <p>Contact Officer: Robert Robins Telephone: 01352 702320 E-mail: Robert.robins@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS																																													
7.01	Council Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish a Council Plan.																																													
7.02	Risks: These are assessed using the improved approach to risk management endorsed by Audit Committee in June 2015. The new approach, includes the use of a new and more sophisticated risk assessment matrix which provides greater opportunities to show changes over time.																																													
7.03	<p>Risk Likelihood and Impact Matrix</p> <table border="1"> <tr> <td rowspan="4">Impact Severity</td> <td>Catastrophic</td> <td>Y</td> <td>A</td> <td>R</td> <td>R</td> <td>B</td> <td>B</td> </tr> <tr> <td>Critical</td> <td>Y</td> <td>A</td> <td>A</td> <td>R</td> <td>R</td> <td>R</td> </tr> <tr> <td>Marginal</td> <td>G</td> <td>Y</td> <td>A</td> <td>A</td> <td>A</td> <td>R</td> </tr> <tr> <td>Negligible</td> <td>G</td> <td>G</td> <td>Y</td> <td>Y</td> <td>A</td> <td>A</td> </tr> <tr> <td></td> <td></td> <td>Unlikely (5%)</td> <td>Very Low (15%)</td> <td>Low (30%)</td> <td>Significant (50%)</td> <td>Very High (65%)</td> <td>Extremely High (80%)</td> </tr> <tr> <td></td> <td></td> <td colspan="6">Likelihood & Percentage of risk happening</td> </tr> </table> <p>The new approach to risk assessment was created in response to recommendations in the Corporate Assessment report from the Wales Audit Office and Internal Audit.</p>	Impact Severity	Catastrophic	Y	A	R	R	B	B	Critical	Y	A	A	R	R	R	Marginal	G	Y	A	A	A	R	Negligible	G	G	Y	Y	A	A			Unlikely (5%)	Very Low (15%)	Low (30%)	Significant (50%)	Very High (65%)	Extremely High (80%)			Likelihood & Percentage of risk happening					
Impact Severity	Catastrophic		Y	A	R	R	B	B																																						
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	Marginal		G	Y	A	A	A	R																																						
	Negligible	G	G	Y	Y	A	A																																							
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		Likelihood & Percentage of risk happening																																												

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Mid-year Council Plan 2017/18 Progress Report

Serving Council



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Flintshire County Council



Print Date: 07-Nov-2017

6 Serving Council



Actions

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.1.1 Develop and implement a renewed five year financial plan that reflects anticipated funding, costs and efficiencies to support strategic decision making over the life of the new Council.	Sara Dulson - Finance Manager	In Progress	01-Apr-2017	31-Mar-2018	25.00%	 GREEN	 AMBER

ACTION PROGRESS COMMENTS:

Work has commenced with the initial priority being focussed on the 2018/19 financial forecast reported to Cabinet in July. Part one of solutions including stage 1 efficiencies have been considered by Scrutiny Committees during October. Development of a 5 year plan will commence on completion of the 2018/19 budget.

Last Updated: 17-Oct-2017



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.1.2 Through the People Strategy we aim to operate effectively as a smaller organisation.	Sharon Carney - Lead Business Partner	In Progress	01-Apr-2017	31-Mar-2018	25.00%	 GREEN	 AMBER

ACTION PROGRESS COMMENTS:

People strategy is progressing well. i) Workforce and succession planning has been completed by all portfolios. ii) The Management development programme is under review; working towards coaching and mentoring for managers at ILM level 7 iii) Consideration of implementing personal evaluation software to aid succession planning under the invest to save programme. Support is ongoing for three main workstreams: - Managing performance (which could be further aided by the personal evaluation software) - To maintain the integrity and transparency of the single status agreement - To aid the transitions of alternative delivery models

Last Updated: 01-Nov-2017



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
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6.1.1.3 Maximise benefits from spending power through optimising purchasing efficiencies by exploiting technology and making efficient use of local, regional and national procurement arrangements.	Arwel Staples - Strategic Procurement Manager	In Progress	01-Apr-2017	31-Mar-2018	50.00%	 GREEN	 GREEN
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ACTION PROGRESS COMMENTS:

The ongoing joint procurement service between Flintshire and Denbighshire continues to identify opportunities for collaborative working to maximise economies of scale, for example a joint framework agreement for printing and graphic design services has been tendered. The outcome will be reported in quarter 4. Regionally we are currently in the process of tendering for a £250m domiciliary care contract which will be accessible by the six local authorities across North Wales, and Betsi Cadwaladr University Health Board (BCUHB). Purchasing process efficiencies are expected from the continued rollout of the PROACTIS electronic tendering system.



Last Updated: 01-Nov-2017

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.1.4 Develop and deliver a programme of activity to support local businesses, increasing their capacity and competency to respond to Council contracts	Arwel Staples - Strategic Procurement Manager	In Progress	01-Apr-2017	31-Mar-2018	35.00%	 GREEN	 AMBER

ACTION PROGRESS COMMENTS:

35% of the best practice action plan has been delivered to date. A Joint Workshop between Procurement and Economic Development Teams across both Denbighshire and Flintshire Councils was held on the 17th October. Actions from the workshop will enable further progress during quarters 3 and 4 . The joint workshop provided an opportunity to promote closer working collaboration. Meetings have also been with Flintshire Voluntary Services Council to discuss how the local Third Sector can be supported to compete for Council and public sector contracts. The Procurement Team continues to have regular dialogue / meetings with Business Wales in order provide tendering support on individual tender projects.

Last Updated: 24-Oct-2017

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.1.5 Delivery of key annualised objectives from the Digital Strategy and Customer Strategies	Rebecca Jones - Customer Services Team Leader	In Progress	01-Apr-2017	31-Mar-2018	20.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

The Customer Service Strategy was approved by Cabinet in March 2017. A methodical approach has been taken to evaluate current customer access across the organisation which has identified a high volume of telephone contact and a strong link to the Digital Flintshire Strategy. The priority is to develop digital services to enable customers to do more for themselves which in turn will reduce telephone contact leading to a better customer experience and efficiencies. The intention is for Organisational Change to provide programme management support to ensure both strategies deliver at the required pace of change to realise efficiencies and service improvements.

Last Updated: 24-Oct-2017

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.1.6 Delivery of key annual objectives from the Capital and Asset Management Strategy	Neal Cockerton - Chief Officer - Organisational Change 2	In Progress	01-Apr-2017	31-Mar-2018	25.00%	AMBER	AMBER

ACTION PROGRESS COMMENTS:

Work is underway to undertake a review and refresh of the Capital and Asset Strategy. Work in progress with Portfolios around the development of a longer term Capital Plan to enable strategic planning and understanding of the Councils capital programme. Review of previous funding allocations in progress to ensure these allocations are being allocated at the appropriate level capital resources permitting.

Last Updated: 01-Nov-2017

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Performance Indicators

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.1.1M01 The amount of efficiency targets achieved (£M)	2389250	7779000	8433000	AMBER	↑	7779000	8433000	AMBER

Lead Officer: Gary Ferguson - Corporate Finance Manager

Reporting Officer: Sara Dulson - Finance Manager



Aspirational Target:

Progress Comment: Revenue budget monitoring at month 5 reports efficiencies of £7,779,000. This is the latest position for the year to date.



Last Updated: 16-Oct-2017

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.1.2M02 The percentage of planned efficiencies achieved	91	92	95	AMBER	↑	92	95	AMBER



Lead Officer: Gary Ferguson - Corporate Finance Manager
Reporting Officer: Sara Dulson - Finance Manager
Aspirational Target:
Progress Comment: Revenue budget monitoring at month 5 is reporting 92% of efficiencies achieved to date. Further updates are provided as part of the budget monitoring reports.
 Last Updated: 16-Oct-2017

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.1.3M03 The percentage variance between the revenue budget out-turn and the budget set	No Data	0.5	0.5	 GREEN	N/A	0.5	0.5	 GREEN

Lead Officer: Gary Ferguson - Corporate Finance Manager
Reporting Officer: Sara Dulson - Finance Manager
Aspirational Target:
Progress Comment: Revenue budget monitoring report at month 5 shows the variance between outturn and budget set at 0.5% (£1.348m)
 Last Updated: 16-Oct-2017

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.2.1M01 (PAM/001) The number of working days per full time equivalent (FTE) local authority employees lost due to sickness absence	No Data	1.81	2.25	 GREEN	N/A	1.81	2.25	 AMBER

Lead Officer: Sharon Carney - Lead Business Partner
Reporting Officer: Andrew Adams - Business Information and Compliance Adviser
Aspirational Target:
Progress Comment: The FTE days lost for the Council during quarter two is 1.81. This is improvement when compared to the same period in 2016/17 which recorded 2.03 FTE days lost. This is the third consecutive quarter we have seen an improvement in attendance,
 Last Updated: 24-Oct-2017

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.2.2M02 Percentage of eligible employees receiving an annual appraisal	No Data	72.19	100		N/A	72.19	100	



Lead Officer: Sharon Carney - Lead Business Partner

Reporting Officer: Andrew Adams - Business Information and Compliance Adviser

Aspirational Target:

Progress Comment: The annual target for completion of appraisals is 100% of eligible employees. The provisional figure at the end of September 2017 was 72% however, the recorded completion rate on iTrent is provisional, and an annual report for Cabinet and CROSC is being prepared which will provide an update. Appraisals are scheduled to take place over the next few months and those recently completed will be reported later in the year.

Last Updated: 02-Nov-2017

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.2.3M03 Percentage of Managers completing stress related programmes	No Data	31.85	100		N/A	31.85	100	



Lead Officer: Sharon Carney - Lead Business Partner

Reporting Officer: Andrew Adams - Business Information and Compliance Adviser



Aspirational Target:

Progress Comment: Continued increase of attendance from managers is positive because the programme is designed to help identify signs of stress in themselves and their teams and to deal with it at the earliest opportunity, with help and support from Human Resources (including Occupational Health) when required. This is a new initiative with expectation of further increase in attendance throughout the remainder of the year.



Last Updated: 30-Oct-2017

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.2.4M04 Percentage of employees completing stress related programmes	No Data	0.51	25		N/A	0.51	25	



Lead Officer: Sharon Carney - Lead Business Partner
Reporting Officer: Andrew Adams - Business Information and Compliance Adviser
Aspirational Target:
Progress Comment: The take-up from employees is lower than expected however, we will be working towards targeted marketing to increase participation.
 Last Updated: 30-Oct-2017



KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.3.1M01 The percentage of goods, services and works procured through purchasing arrangements established by the National Procurement Service (NPS)	0	1.3	2	 RED	↑	2.2	4	 RED



Lead Officer: Gareth Owens - Chief Officer - Governance
Reporting Officer: Arwel Staples - Strategic Procurement Manager
Aspirational Target:
Progress Comment: Not all of framework agreements of the National Procurement Service (NPS) are considered to be delivering value for money however, of the 51 frameworks currently in existence the Council is using 10 which are considered to be value for money and not deemed detrimental to local suppliers .
 Last Updated: 24-Oct-2017

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.3.2M02 The percentage of Council spend with Welsh businesses	12	52	12.5	 GREEN	↑	101	25	 GREEN



Lead Officer: Gareth Owens - Chief Officer - Governance
Reporting Officer: Arwel Staples - Strategic Procurement Manager
Aspirational Target:
Progress Comment: All Wales spend was with 1202 different suppliers registered with a Postcode within Wales. The high percentage recorded is due to an increase in Council spend during quarter 2.
 Last Updated: 01-Nov-2017

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.3.3M03 The percentage of Council spend with Flintshire businesses	6.5	32	7		↑	61	14	
<p>Lead Officer: Gareth Owens - Chief Officer - Governance Reporting Officer: Arwel Staples - Strategic Procurement Manager Aspirational Target: Progress Comment: Council spend was with 979 different suppliers registered with a Postcode within Flintshire. Half of the spend (£5.2M) was on Social Care & Community Projects going to local suppliers due to the nature of the services required.</p> <p>Last Updated: 01-Nov-2017</p>								

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.3.4M04 The percentage of Council spend with businesses within the MDA	8	41	8		↑	76	16	
<p>Lead Officer: Gareth Owens - Chief Officer - Governance Reporting Officer: Arwel Staples - Strategic Procurement Manager Aspirational Target: Progress Comment: MDA Spend was with 1763 different suppliers registered with a Postcode within Flintshire, Wrexham, Chester, Cheshire West and the Wirral. Half of the spend (£7.3m) was on social care and Community Projects which due to the nature of the services provided was undertaken by suppliers within the region.</p> <p>Last Updated: 01-Nov-2017</p>								

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.5.1M01 The number of services available online and via the Flintshire App	31	137	37.25		↑	137	74.5	

Lead Officer: Rebecca Jones - Customer Services Team Leader
Reporting Officer: Rebecca Jones - Customer Services Team Leader
Aspirational Target:
Progress Comment: There are 109 services online via the Council's website and an additional 28 services a customer can report via the Flintshire App.
 Last Updated: 23-Oct-2017

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP6.1.5.2M02 The number of completed transactions using online services	6587.5	19866	7905	 GREEN	▲	19866	15810	 GREEN

Lead Officer: Rebecca Jones - Customer Services Team Leader
Reporting Officer: Rebecca Jones - Customer Services Team Leader
Aspirational Target:
Progress Comment: Customers can transact with the Council via its website and mobile App. Q1 the Council received 8,621 enquiries via its website with an increase to 11,245 enquiries received in Q2. There were 671 enquiries received via the mobile App up to the end of Q2.
 Last Updated: 23-Oct-2017

RISKS

Strategic Risk

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The scale of the financial challenge	Gary Ferguson - Corporate Finance Manager	Sara Dulson - Finance Manager	 Red	 Red	↔	Open

Potential Effect: Reduction in funding of Revenue Support Grant leading to challenging financial position for the Council in its ability to set a balanced budget.

Management Controls: Production of a revised Medium Term Financial Strategy (MTFS) to be published Autumn 2017 which will be updated on an ongoing basis alongside the 2018/19 budget and beyond. The strategy to be reviewed to forecast the financial resources to be available to the Council during the period based on the best available intelligence and identification of solutions available.

Progress Comment: The Provisional settlement was received on 10th October 2017. The impact of this for Flintshire is a decrease in funding of 0.9%. This is subject to a consultation period with the final settlement due December 2017.

Last Updated: 16-Oct-2017

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The capacity and capability of the organisation to implement necessary changes from the Digital Strategy.	Gareth Owens - Chief Officer - Governance	Richard Ashley - IT Business Relationship Manager	Amber	Amber	↔	Open
<p>Potential Effect: That projects agreed as part of the DS will be hindered or delayed thereby delaying the potential benefits to residents or causing cost to be incurred in correcting mistakes</p> <p>Management Controls: Capacity will be taken into account when selecting projects for inclusion in the action plan and will be timed to fit with the needs of the service and availability of employees. Each separate project will also undergo a risk assessment to establish the capacity and capability necessary to take it forward and any gaps that might need to be addressed</p> <p>Progress Comment: There is no overall change to this risk at this time. Capacity will be taken into account when selecting projects for inclusion in the action plan and will be timed to fit with the needs of the service and availability of employees. Each separate project will also undergo a risk assessment to establish the capacity and capability necessary to take it forward and any gaps that might need to be addressed.</p> <p>Last Updated: 30-Oct-2017</p>						

Mid-year Council Plan 2017/18 Progress Report



Supportive Council

Flintshire County Council

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1 Supportive Council Actions

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.5.1.1 Strengthen the arrangements within all council portfolios to have clear responsibilities to address safeguarding.	Fiona Mocko - Policy Advisor (Equalities and Cohesion)	In Progress	01-Apr-2017	31-Mar-2018	40.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

There are delegated leads for safeguarding in all Portfolios . A Corporate Safeguarding policy was presented and adopted by Cabinet in October 2017, and will be rolled out across the Council. A review of Disclosure and Barring Service checks has taken place to ensure Services follow safe recruitment practices. Internal Audit has undertaken a review of Corporate Safeguarding. Their final report will inform the future work programme of the Corporate Safeguarding Panel.



Last Updated: 02-Nov-2017

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.5.1.3 Develop a preventative approach towards Child Sexual Exploitation (CSE)	Jane M Davies - Senior Manager, Safeguarding & Commissioning	Completed	01-Apr-2017	16-Oct-2017	100.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:



North Wales Police Child Sexual Exploitation (CSE) videos have been shared Senior Management Team meetings across the Authority and at the Corporate Safeguarding Panel. CSE awareness is also on the agenda for general safeguarding training for members of all Scrutiny Committees.

Last Updated: 02-Nov-2017

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.5.1.4 Identify and address the signs and symptoms of domestic abuse and sexual violence	Sian Jones - Public Protection Manager	In Progress	01-Apr-2017	31-Mar-2018	25.00%	 AMBER	 AMBER
<p>ACTION PROGRESS COMMENTS: Welsh Government require all Flintshire County Council staff to complete the Violence Against Women and Domestic Abuse and Sexual Violence, level 1, e-learning module. Significant technical issues has meant that all local authorities in Wales have encountered difficulties accessing the system. These technical issues have now been resolved. The Council is now using a different IT platform. The e-learning module file has now been uploaded on to Learning Pool Flintshire Academi, our own internal platform so we can report on a daily basis. In terms of future considerations, 60% of FCC employees do not have access to a computer. Face to face sessions are planned for January 2018, and will be delivered in partnership with Wrexham County Council. Sessions will last 2.5 to 3 hrs. We are currently exploring the possibility of face to face sessions with a theatre style company. A presentation on the training requirements will be provided to Change Exchange members in December 2017.</p> <p>Last Updated: 31-Oct-2017</p>							

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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.5.1.5 Strengthen regional community safety through collaboration and partnership arrangements	Sian Jones - Public Protection Manager	Completed	01-Apr-2017	31-Mar-2018	100.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: The North Wales Safer Communities' Board Plan has now been approved. This document sets out the priorities for the statutory partners for the next three year period. A work programme is included. Flintshire continues to occupy an active role in this forum, and on a local level has adopted the regional priorities through the work of the Flintshire Public Service Board.</p> <p>Last Updated: 24-Oct-2017</p>							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.5.1.6 Ensure we meet the requirements of the North Wales Contest Board	Sian Jones - Public Protection Manager	In Progress	01-Apr-2017	31-Mar-2018	50.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:



The self assessment, which measures the Council's progress against the 'Prevent' duties, has been undertaken. Progress is reviewed on a regular basis at the Corporate Safeguarding Panel. The Panel continues to work on the areas of weakness highlighted in the self-assessment, and respond to any requests from the North Wales Contest Board, as and when required.



Last Updated: 31-Oct-2017

Performance Indicators



KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP1.6.1.2M02 The number of officers who have completed the specialist 'AFTA Thought' safeguarding awareness training.	No Data	288	175	 GREEN	N/A	288	175	 GREEN
<p>Lead Officer: Neil Ayling - Chief Officer - Social Services Reporting Officer: Fiona Mocko - Policy Advisor (Equalities and Cohesion) Aspirational Target: 700.00 Progress Comment: AFTA Thought training was provided in May and June 2017. Further courses are being planned for this financial year.</p> <p>Last Updated: 19-Oct-2017</p>								

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP1.6.3.1M01 The percentage of portfolio senior management teams that have viewed the North Wales Police CSE information videos	0	12.5	25	 RED	↑	12.5	25	 AMBER
<p>Lead Officer: Fiona Mocko - Policy Advisor (Equalities and Cohesion) Reporting Officer: Fiona Mocko - Policy Advisor (Equalities and Cohesion) Aspirational Target: 100.00 Progress Comment: The videos have been made available and the password circulated to every Portfolio lead of the Corporate Safeguarding Panel.</p> <p>Last Updated: 16-Oct-2017</p>								

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP1.6.4.1M01 Percentage of employees who have completed the level 1 e-learning training package to meet the requirements of the Domestic Abuse and and Sexual Violence National Training Framework	No Data	19.2	25	 AMBER	N/A	19.2	25	 AMBER
<p>Lead Officer: Sian Jones - Public Protection Manager Reporting Officer: Heather Johnson - Learning and Development Adviser Aspirational Target: 50.00 Progress Comment: 72 officers have completed the pilot for the e-learning course. A number of technical issues were identified as a result of the pilot however, with the transfer to Learning Pool it is anticipated that the course will be easier to access. A timetable for the rollout has been formulated for quarter 3 and 4.</p> <p>Last Updated: 24-Oct-2017</p>								

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP1.6.4.2M02 The number of reported incidents of Domestic Abuse and Sexual Violence	375	778	0	 GREEN	↑	1505	0	 GREEN
<p>Lead Officer: Sian Jones - Public Protection Manager Reporting Officer: Sian Jones - Public Protection Manager Aspirational Target: Progress Comment: Quarter 2 continues to show an increase in reported incidents with a significant increase on Quarter 1 in the number of recorded crimes with 88 more being reported</p> <p>Last Updated: 31-Oct-2017</p>								

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KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP1.6.4.3M03 The number of domestic abuse incidents reported to North Wales Police	275	678	0	 GREEN	↑	1294	0	 GREEN



Lead Officer: Sian Jones - Public Protection Manager

Reporting Officer: Sian Jones - Public Protection Manager

Aspirational Target:

Progress Comment: This period shows a reduction in the number of reported incidents compared with Quarter 1 with an increase in the number of recorded crimes. 412 crimes were recorded compared to 293 in Quarter 2 of 2016. Violence without injury and criminal damage accounted for the majority of offences. It is positive that offenders are being charged in increasing numbers for these crimes, which have a devastating impact on their victims.

Last Updated: 31-Oct-2017

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP1.6.4.4M04 The number of incidents of sexual assaults reported to North Wales Police	100	100	0	 GREEN	↔	211	0	 GREEN

Lead Officer: Sian Jones - Public Protection Manager

Reporting Officer: Sian Jones - Public Protection Manager

Aspirational Target:

Progress Comment: Recorded incidents remain similar to the last quarter although showing an increase compared to the same period the previous year. The majority of incidents were recorded as taking place in a dwelling with the average age of suspects and victims being between 14 and 17 years of age, highlighting the importance of preventative work around this issue to children and young people.

Last Updated: 24-Oct-2017

RISKS

Strategic Risk

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Knowledge and awareness of safeguarding not sufficiently developed in all portfolios	Fiona Mocko - Policy Advisor (Equalities and Cohesion)	Jane M Davies - Senior Manager, Safeguarding & Commissioning	Red	Red	↔	Open
<p>Potential Effect:</p> <p>Management Controls: Training programme is available and will be promoted during Safeguarding Week November 2017 . E-learning programme being updated ready to be launched November 2017</p> <p>Progress Comment: The Corporate Safeguarding Policy was approved by Cabinet in October 2017 and will be promoted widely to the workforce to ensure everyone understands their responsibilities. The first Corporate Safeguarding newsletter has been published, this will help raise knowledge and awareness of safeguarding.</p> <p>Last Updated: 01-Nov-2017</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Failure to implement safeguarding training may impact on cases not being recognised at an early stage.	Fiona Mocko - Policy Advisor (Equalities and Cohesion)		Red	Red	↔	Open
<p>Potential Effect:</p> <p>Management Controls: Safeguarding training will be included in induction programme ensuring all new employees receive training. A range of safeguarding training for the workforce is being developed and numbers attending will be reported to the Corporate Safeguarding Panel..</p> <p>Progress Comment: Social Services Workforce Development Team are updating and reviewing the Safeguarding e-learning modules which will be re-launched to the workforce. Safeguarding will be included in induction ensuring all new employees have a basic understanding of safeguarding.</p> <p>Last Updated: 12-Oct-2017</p>						

Eitem ar gyfer y Rhaglen 7



CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Thursday, 16 November 2017
Report Subject	Revenue Budget Monitoring 2017/18 (Month 6) and Capital Programme Monitoring (Month 6)
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

The purpose of this report is to provide Members with the Revenue Budget Monitoring 2017/18 (Month 6) Report and the Capital Programme 2017/18 (Month 6) Report.

RECOMMENDATIONS

1	That the committee considers and comments on the Revenue Budget Monitoring 2017/18 (Month 6) report. Any specific matters for attention will be noted and reported verbally to the Cabinet when it considers the report.
2	That the committee considers and comments on the Capital Programme 2017/18 (Month 4) report. Any specific matters for attention will be noted and reported verbally to the Cabinet when it considers the report.

REPORT DETAILS

1.00	EXPLAINING THE REVENUE BUDGET MONITORING POSITION 2017/18 (MONTH 6) AND CAPITAL PROGRAMME 2017/18 (MONTH 6)
1.01	The Revenue Budget Monitoring 2017/18 (Month 6) report will be presented to Cabinet on Tuesday 21 November 2017. A copy of the report is attached

	as Appendix A to this report.
1.02	The Capital Programme 2017/18 (Month 6) report will be presented to Cabinet on Tuesday 21 November 2017. A copy of the report is attached as Appendix B to this report.

2.00	RESOURCE IMPLICATIONS
2.01	As set out in Appendix A; Revenue Budget Monitoring 2017/18 (Month 6) and in Appendix B; Capital Programme 2017/18 (Month 6).

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None required.

4.00	RISK MANAGEMENT
4.01	As set out in Appendix A; Revenue Budget Monitoring 2017/18 (Month 6) and in Appendix B; Capital Programme 2017/18 (Month 6).

5.00	APPENDICES
5.01	Appendix A; Revenue Budget Monitoring 2017/18 (Month 6). Appendix B; Capital Programme 2017/18 (Month 6).

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None required. Contact Officer: Sara Dulson, Finance Manager Telephone: 01352 702287 E-mail: sara.dulson@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	(1) Revenue: a term used to describe the day to day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.
7.02	(2) Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it

	includes both the revenue budget and capital programme and any authorised amendments to them.
7.03	(3) Capital Programme: The Council's financial plan covering capital schemes and expenditure proposals for the current year and a number of future years. It also includes estimates of the capital resources available to finance the programme.

Mae'r dudalen hon yn wag yn bwrpasol



CABINET MEETING

Date of Meeting	Tuesday, 21 November 2017
Report Subject	Revenue Budget Monitoring 2017/18 (MONTH 6)
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

This monthly report provides the current revenue budget monitoring position for 2017/18 for the Council Fund and Housing Revenue Account. This report presents the position, based on actual income and expenditure, as at Month 6 of the financial year. The report projects how the budget would stand at the close of the financial year if all things remained equal.

The projected year end position, without mitigation to reduce cost pressures and improve the yield on efficiency planning is:-

Council Fund

- Net in year expenditure forecast to be £1.147m more than budget
- Projected contingency reserve balance as at 31 March 2018 of £3.935m

Housing Revenue Account

- Net in-year expenditure forecast to be £0.035m higher than budget
- Projected closing balance as at 31 March 2018 of £1.081m

RECOMMENDATIONS

1	To note the overall report and the projected Council Fund contingency sum as at 31 st March 2018.
2	To note the projected final level of balances on the Housing Revenue Account (HRA).

REPORT DETAILS

1.00	EXPLAINING THE MONTH 6 POSITION																																																																																
1.01	<p><u>Council Fund Overall Position</u></p> <p>The operating deficit reported is £1.147m above budget which is a decrease of £0.201m from the deficit reported last month.</p>																																																																																
1.02	<p>Council Fund Latest In-Year Forecast</p> <p>The table below shows the projected position by portfolio.</p> <table border="1"> <thead> <tr> <th>TOTAL EXPENDITURE AND INCOME</th> <th>Original Budget</th> <th>Revised Budget</th> <th>Projected Outturn</th> <th>In-Year Over / (Under) spend</th> </tr> <tr> <td></td> <th>£m</th> <th>£m</th> <th>£m</th> <th>£m</th> </tr> </thead> <tbody> <tr> <td>Social Services</td> <td>61.471</td> <td>62.439</td> <td>62.732</td> <td>0.292</td> </tr> <tr> <td>Community & Enterprise</td> <td>12.518</td> <td>12.540</td> <td>11.910</td> <td>(0.630)</td> </tr> <tr> <td>Streetscene & Transportation</td> <td>27.467</td> <td>27.580</td> <td>29.578</td> <td>1.998</td> </tr> <tr> <td>Planning & Environment</td> <td>5.043</td> <td>4.932</td> <td>5.351</td> <td>0.419</td> </tr> <tr> <td>Education & Youth</td> <td>10.966</td> <td>10.985</td> <td>11.000</td> <td>0.015</td> </tr> <tr> <td>Schools</td> <td>88.862</td> <td>88.862</td> <td>88.862</td> <td>0.000</td> </tr> <tr> <td>People & Resources</td> <td>4.283</td> <td>4.128</td> <td>4.592</td> <td>0.464</td> </tr> <tr> <td>Governance</td> <td>7.675</td> <td>7.651</td> <td>7.810</td> <td>0.160</td> </tr> <tr> <td>Organisational Change 1</td> <td>5.801</td> <td>5.821</td> <td>5.900</td> <td>0.079</td> </tr> <tr> <td>Organisational Change 2</td> <td>2.422</td> <td>2.288</td> <td>2.101</td> <td>(0.187)</td> </tr> <tr> <td>Chief Executive</td> <td>3.008</td> <td>2.940</td> <td>2.827</td> <td>(0.113)</td> </tr> <tr> <td>Central & Corporate Finance</td> <td>24.642</td> <td>24.990</td> <td>23.640</td> <td>(1.350)</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>255.156</td> <td>255.156</td> <td>256.303</td> <td>1.147</td> </tr> </tbody> </table>	TOTAL EXPENDITURE AND INCOME	Original Budget	Revised Budget	Projected Outturn	In-Year Over / (Under) spend		£m	£m	£m	£m	Social Services	61.471	62.439	62.732	0.292	Community & Enterprise	12.518	12.540	11.910	(0.630)	Streetscene & Transportation	27.467	27.580	29.578	1.998	Planning & Environment	5.043	4.932	5.351	0.419	Education & Youth	10.966	10.985	11.000	0.015	Schools	88.862	88.862	88.862	0.000	People & Resources	4.283	4.128	4.592	0.464	Governance	7.675	7.651	7.810	0.160	Organisational Change 1	5.801	5.821	5.900	0.079	Organisational Change 2	2.422	2.288	2.101	(0.187)	Chief Executive	3.008	2.940	2.827	(0.113)	Central & Corporate Finance	24.642	24.990	23.640	(1.350)						Total	255.156	255.156	256.303	1.147
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1.03	<p>The reasons for the projected variances are summarised within Appendix 1 with key significant portfolio variances explained in paragraphs 1.04 to 1.08 below. As has been the practice in recent years where a variance has been due to a conscious change to policy or practice, the resulting variance is managed corporately with the relevant portfolio not expected to meet any shortfall.</p>																																																																																

1.04	<p><u>Streetscene & Transportation</u></p> <p>There is a projected overspend of £1.998m within this portfolio.</p> <p>The overspend partly comprises of the materialisation of some of the known significant risks identified when the 2017/18 budget was set by Council and other conscious changes to policy or practice as detailed in the Month 4 report.</p> <p>The net position on the projected overspend excluding the above decisions is a net operating deficit of £0.657m.</p> <p>This has increased from previous reports as Public conveniences at Holywell and Mold (New Street) were due to close in April 2017 however they will not close until March 2018 resulting in an additional pressure of £0.063m.</p>
1.05	<p><u>Social Services</u></p> <p>The projected outturn for Out of County placements in Children's Services is currently £1.008m due to the number of Child and Parent placements, this is an increase of £0.307m from the figure reported in Month 5. This increase is due to additional placements and an increase in cost of a current placement.</p> <p>There is a reduction in the projected outturn within Adult Social Services which has reduced the financial impact of this increase. A reduction of £0.222m due to an increase in client contributions within Older People residential placements and a reduction in outturn of £0.213m due to a combination of additional Continuing Health Care funding and a reduction in college placement contributions within Disability Services.</p>
1.06	<p><u>Planning & Environment</u></p> <p>There is a projected in-year Planning Fee Income shortfall of £0.280m due to the impact of the Welsh Government requirements for major developers to enter into pre consultation as detailed in the previous report.</p>
1.07	<p><u>Community & Enterprise</u></p> <p>There is a projected underspend on the Council Tax Reduction Scheme (CTRS) of £0.448m based on existing demand which will be kept under review throughout the year together with a favourable variance on the Council Tax Collection fund of £0.155m.</p>
1.08	<p><u>Central & Corporate Finance</u></p> <p>There is a positive variance of £1.350m projected within this area which is mainly due to the finalisation of social care funding issues as previously reported.</p> <p>Other major variances within this area include a positive variance on the pension fund contributions due to a lower than anticipated pressure to fund</p>

	the in-year increase due to the actuarial review of £0.288m offset by a shortfall in the income target of £0.412m and lower than anticipated levels of car parking income at County Hall of £0.080m.										
1.09	<p><u>Significant Movements between Month 5 and Month 6 Budget</u></p> <p>There has been an in-year accounting adjustment to transfer £0.595m from Social Services to Central & Corporate Finance as part of the finalisation of social care funding issues as detailed in the paragraph above (1.08).</p>										
1.10	<p><u>Achievement of Planned In-Year Efficiencies</u></p> <p>The Council set a challenging target for the level of efficiencies to be achieved in year as part of its approach to annual budget planning. These efficiencies are generated from the three year service portfolio business plans and from corporate financial planning. The 2017/18 budget contains £8.433m of specific efficiencies which are tracked and monitored. In recent years the level of efficiency achievement has averaged at around 85% though the council aspires to raise this to 95% in 2017/18 as reflected in the recent MTFS KPI's.</p> <p>The current assessment of the efficiencies to be achieved in 2017/18 shows that £7.823m (93%) of the efficiencies would be achieved which is 2% lower than the target. There is a further risk that any ongoing under-achievement of efficiencies will have a recurring and negative impact on the 2018/19 budget. Further details on the current status on efficiencies can be seen in Appendix 3 with the overall impact in relation to any impact for 2018/19 being reviewed as part of the ongoing work on the MTFS.</p>										
1.11	<p>Tracking of In Year Risks and Emerging Issues</p> <p>At the time of setting the Budget for 2017/18 a number of significant risks were identified including the costs of procuring local public and school bus services and the potential reduction of the Single Environment Grant.</p>										
1.12	In addition to the known risks referred to above there are also a number of new risks emerging in-year which have been incorporated into the projected outturn and will also need carefully assessing for the potential impact on the 2018/19 budget.										
1.13	<p>These new issues are being monitored as part of the ongoing review of the Councils financial position and are shown in the table below with the current M6 variances included as part of the overall position:</p> <table border="1"> <tr> <td>Council Tax Reduction Scheme (CTRS) – Reduction in demand</td> <td>(0.448)</td> </tr> <tr> <td>Council Tax Collection in year efficiency</td> <td>(0.155)</td> </tr> <tr> <td>Social Care Additional Funding in 17/18 – Estimated amount</td> <td>(0.595)</td> </tr> <tr> <td>Intermediate Care Fund (ICF) – Continuation of funding</td> <td>(0.500)</td> </tr> <tr> <td>Pension Deficit Recovery – Due to opt out and surplus allocation from budget pressure for actuarial review</td> <td>(0.288)</td> </tr> </table>	Council Tax Reduction Scheme (CTRS) – Reduction in demand	(0.448)	Council Tax Collection in year efficiency	(0.155)	Social Care Additional Funding in 17/18 – Estimated amount	(0.595)	Intermediate Care Fund (ICF) – Continuation of funding	(0.500)	Pension Deficit Recovery – Due to opt out and surplus allocation from budget pressure for actuarial review	(0.288)
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Intermediate Care Fund (ICF) – Continuation of funding	(0.500)										
Pension Deficit Recovery – Due to opt out and surplus allocation from budget pressure for actuarial review	(0.288)										

	Markets Income – Decline in levels of income	0.050
	Gas Engine Income – Further decrease to level of income over and above pressure included in 2017/18 budget (£0.150m)	0.200
	Planning Fee Income – In year shortfall due to pre consultation	0.280
	Shared Specialist Plant – Previous year efficiency not achieved	0.050
	Motor Insurance Premium Increase - In year increase not anticipated	0.100
	Street Lighting increase in 2017/18 of 16%	0.131
	County Hall Parking – Lower than anticipated efficiency on parking permits	0.080
	Procurement Supplier Charging – Previous year efficiency not achievable	0.116
	Environmental Health Officer temporary posts	0.120
	Central and Corporate Support Service pressure offset by efficiency on Audit Fees	0.107
	Single Environment Grant – reduction in grant allocation	0.111
	Transportation Costs – procuring local and school transport	0.675
	Out of County Placements – projected care package costs	1.008
	Income – shortfall on income target	0.412
	Total New Emerging Risks	1.454
1.14	Inflation	
	Included within the 2017/18 budget are provision for pay (£0.915m), targeted price inflation (£0.313m), food (£0.051m), fuel (£0.033m) and Energy (£0.061m).	
1.15	Portfolios have received their allocations for pay and price and there is a remaining balance of £0.014m which is included within the overall outturn figure.	
1.16	No allocations have been made so far for non-standard inflation (NSI) in 2017/18. Areas that may be subject to NSI increases will be monitored throughout the year and any emerging pressures will be considered in future reports though at present it is anticipated that the allocation will be spent in full.	
1.17	Reserves and Balances	
	<u>Un-earmarked Reserves</u>	
	The 2016/17 outturn reported to Cabinet on 18 July 2017 showed un-earmarked reserves at 31 March 2016 (above the base level of £5.769m) of £5.133m.	
1.18	Taking into account the current projected overspend at Month 6 and previously agreed allocations the balance on the Contingency Reserve at 31 March 2018 is projected to be £3.935m as detailed in appendix 4.	

1.19	<u>Earmarked Reserves</u> Earmarked reserves are monitored in accordance of the reserves protocol and summary of earmarked reserves as at 1 April 2017 and an estimate of projected balances as at the end of the financial year will be included in the month 7 report.
1.21	Housing Revenue Account The 2016/17 Outturn Report to Cabinet on 18 July 2017 showed an un-earmarked closing balance at the end of 2016/17 of £1.116m and a closing balance of earmarked reserves of £0.526m.
1.22	The 2017/18 budget for the HRA is £33.633m which includes a movement of £0.035m from reserves.
1.23	The Month 6 monitoring for the HRA is projecting in year expenditure to be £0.035m lower than budget and a closing un earmarked balance as at 31 March 2018 of £1.081m, which at 3.2% of total expenditure satisfies the prudent approach of ensuring a minimum level of 3%.
2.00	RESOURCE IMPLICATIONS
2.01	The Revenue Budget Monitoring Report reflects the planned use of the financial resources of the Council for the current financial year and details the variations in the first four months and the risks as known.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None required.

4.00	RISK MANAGEMENT
4.01	There are in-year risks and emerging issues which are covered in the main section of the report from paragraph 1.11 to 1.13. Details of these risks were reported in full within the Month 4 report.

5.00	APPENDICES
5.01	Appendix 1: Council Fund – Movement in Variances from Month 5 Appendix 2: Council Fund – Budget Variances Appendix 3: Council Fund – Programme of Efficiencies Appendix 4: Council Fund – Movement on Un-earmarked Reserves Appendix 5: Housing Revenue Account Variances

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
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6.01	<p>None required.</p> <p>Contact Officer: Sara Dulson (Finance Manager) Telephone: 01352 702287 E-mail: sara.dulson@flintshire.gov.uk</p>
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7.00	GLOSSARY OF TERMS
7.01	Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.
7.02	Council Fund: the fund to which all the Council's revenue expenditure is charged.
7.03	Financial Year: the period of twelve months commencing on 1 April.
7.04	Housing Revenue Account: the Housing Revenue Account (HRA) is a local authority account showing current income and expenditure on housing services related to its own housing stock. The account is separate from the Council Fund and trading accounts and is funded primarily from rents and government subsidy.
7.05	Projected Outturn: projection of the expenditure to the end of the financial year, made on the basis of actual expenditure incurred to date.
7.06	Reserves: these are balances in hand that have accumulated over previous years and are held for defined (earmarked reserves) and general (general reserves) purposes. Councils are required to regularly review the level and purpose of their reserves and to take account of the advice of the Chief Finance Officer.
7.07	Revenue: a term used to describe the day-to-day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.
7.08	Underspend: when referring to expenditure the actual expenditure incurred is less than budget. Shown as a –ve. When referring to income the actual income achieved exceeds the budget. Shown as a –ve.
7.09	Variance: difference between latest budget and actual income or expenditure. Can be to date if reflecting the current or most up to date position or projected, for example projected to the end of the month or financial year.
7.10	Virement: the transfer of budget provision from one budget head to another. Virement decisions apply to both revenue and capital expenditure heads, and between expenditure and income, and may include transfers from

	contingency provisions. Virements may not however be approved between capital and revenue budget heads.
7.11	Medium Term Financial Strategy: a written strategy which gives a forecast of the financial resources which will be available to a Council for a given period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Movement between Periods (£m)	Narrative for Movement between Periods greater than £0.025m
Social Services		
Older People		
Resources & Regulated Services	(0.222)	Increased client contribution projections for Council residential placements and two further service users that the Council can now claim property income from.
Other Minor Variances	0.026	A number of minor variances each less than £0.025m
Disability Services		
Disability Services	(0.213)	Increased CHC Funding for two service users under Transition to Adulthood from BCUHB. In addition, the contribution the Council is required to make for four high cost Transition service users to Welsh Government for residential college placements has reduced.
Other Minor Variances	0.056	A number of minor variances each less than £0.025m
Mental Health Services		
Residential Placements	(0.031)	Increase in income forecasts for residential placements
Other Minor Variances	(0.000)	
Children's Services		
Out of County Placements	0.307	Net impact of changes in placements. The movement reflects two additional high cost placements and the increased cost of an existing service user into a high cost secure placement.
Other Minor Variances	0.021	
Development & Resources		
Business Systems & Financial Assessments	0.033	The cost of Maternity cover within the FACT Team and increased software licence fees.
Business Support Service	(0.030)	Staffing cost savings from the non-filling of vacancies projected to financial year end.
Good Health	(0.055)	Reallocation of staff costs to Social Services ADM (£0.018m). The balance in the movement is from recouping an overpayment under Voluntary Organisations and adjusting second half year payments.
Other Minor Variances	0.031	A number of minor variances each less than £0.025m
Total Social Services		
	(0.076)	
Community & Enterprise		
Customer And Housing Services	(0.003)	Minor variances only
Council Fund Housing	0.002	Minor variances only
Revenues & Benefits	(0.048)	Favourable movement on the budgeted provision for the Council Tax Reduction Scheme of (£0.048m).
Housing Programmes	(0.007)	Minor variances only
Total Community & Enterprise		
	(0.057)	
Streetscene & Transportation		
Ancillary Services & Performance		
Other Minor Variances	0.009	Minor variances
Highways Network		
Other Minor Variances	0.023	Minor variances
Transportation & Logistics		
Other Minor Variances	(0.030)	A number of minor variances each less than £0.025m
Total Streetscene & Transportation		
	0.002	
Planning & Environment		
Business		
Minor Variances	(0.009)	Minor variances

Community		
Minor Variances	(0.017)	Minor variances
Development		
Minor Variances	(0.008)	Minor variances
Access		
Minor Variances	(0.004)	Minor variances
Shared Services		
Minor Variances	0.000	
Strategy		
Minor Variances	(0.002)	Minor variances
Total Planning & Environment	(0.041)	
Education & Youth		
Inclusion & Progression	0.052	Adverse movement in variance on Out of County placements. Several new placements commenced during September 2017.
Integrated Youth Provision	(0.022)	Minor variances only
School Improvement Systems	(0.002)	Minor variances only
Business Change & Support	(0.009)	Minor variances only
Total Education & Youth	0.019	
Schools	0.000	
People & Resources		
HR & OD	(0.048)	Due to anticipated reallocation of costs within the Disclosure and Barring budget for £0.025m as well as a reduction in employee costs due to a new vacancy and reduction on a number of supplies and services budgets.
Corporate Finance	0.055	As part of the structural review some temporary workforce arrangements have been made permanent as well as extending temporary workforce arrangements until the end of the financial year as the roll out of manager self serve and the operating model review is taking longer than planned.
Total People & Resources	0.006	
Governance		
Legal Services	(0.028)	Reduced employee cost projections as vacancies are to be filled in the near future which has reduced the agency requirement.
Democratic Services	(0.000)	Minor variances.
Internal Audit	0.003	Minor variances.
Procurement	0.013	Minor variances.
ICT	(0.005)	Minor variances.
Minor Variances	0.000	
Total Governance	(0.017)	
Organisational Change 1		
Public Libraries & Arts, Culture & Events	0.000	Minor variances.
Museums		Minor variances.
County Archives		Minor variances.
Leisure	0.000	Minor variances.
Community Assets		Minor variances.
Minor Variances	0.000	
Total Organisational Change 1	0.000	
Organisational Change 2		
Administrative Buildings	(0.007)	Minor Variances
Property Asset And Development	(0.003)	Minor Variances
Caretaking & Security	(0.000)	Minor Variances
Industrial Units	0.017	Minor Variances
CCTV & Open Spaces	0.001	Minor Variances
Minor Variances	(0.001)	
Total Organisational Change 2	0.007	
Chief Executive	0.006	Minor variances.

Central and Corporate Finance	(0.049)	Apprentice Tax Levy, increased in year monthly payments are providing a more accurate projection.
Grand Total	(0.201)	

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Social Services						
Older People						
Localities	15.990	15.476	(0.514)	(0.530)	Residential and Nursing Care reflects a projected underspend of £0.226m, due to a decrease in service users, an increase in free nursing income from BCUHB and additional property income. Domiciliary Care reflects a projected underspend of £0.025m based on existing service users. Other underspends include a projected underspend of £0.086m on Intake/First Contact of which £0.065m is due to part year vacancy savings from within the Single Point of Access team. Locality Teams staffing reflects a projected underspend of £0.161m due to short term vacancy savings for a number of posts. Overall net minor variances amount to £0.016m.	Continue to monitor and review.
Reablement Services	0.469	0.384	(0.085)	(0.095)	Reablement reflects a projected underspend of £0.085m which is due to additional Continuing Health Care (CHC) funding from BCUHB	Continue to monitor and review.
Community Equipment Contribution	0.478	0.368	(0.110)	(0.110)	Following review of and implementation of an updated Section 33 partnership agreement for the North East Wales Community Equipment Store (NEWCES), the contribution levels of partners have been updated resulting in a reduced level of contribution from FCC going forward. In the longer term this saving has been earmarked for funding of some of the revenue costs for the new extra care facilities.	Future utilisation of the excess of budget to meet some of the revenue costs of the new extra care facilities.

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Resources & Regulated Services	5.983	5.480	(0.502)	(0.280)	The main influences on the projected underspend of £0.502m are short term vacancy savings within provider home care services (£0.093m) and extra care schemes (£0.172m), due to recruitment and retention difficulties in the care sector. Additional residential client contributions amount to £0.210m, together with a further projected underspend of £0.029m on Residential Care due mainly to short term vacancy savings.	Continue to monitor and review.
Minor Variances	0.234	0.232	(0.002)	(0.002)		
Disability Services						
Resources & Regulated Services	19.744	20.026	0.282	0.259	There are long standing and ongoing demand influenced pressures within the externally provided Supported Living services amounting to £0.250m. Work Opportunities and Day Services show a pressure of £0.125m, which is due to the delay in letting a new contract under an alternative delivery model (ADM). There is also a projected underspend of £0.142m on externally purchased care on Physical Disabilities and Sensory Impairment (PDSI).	Continue to monitor and review.
Disability Services	0.716	0.553	(0.163)	0.050	Increased CHC Funding for two service users under Transition to Adulthood from BCUHB. In addition, the contribution the Council is required to make for four high cost Transition service users to Welsh Government for residential college placements has reduced.	Continue to monitor and review.
Administrative Support	0.168	0.039	(0.130)	(0.139)	The projected underspend is due mainly to short term vacancy savings.	Continue to monitor and review.
Minor Variances	0.692	0.689	(0.003)	(0.027)		

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Mental Health Services						
Residential Placements	1.127	1.417	0.289	0.320	Ongoing pressure due to the numbers of long term residential placements, despite maximisation of opportunities to secure joint funding contributions from BCUHB	Continue to monitor and review.
Minor Variances	2.537	2.512	(0.025)	(0.025)		
Children's Services						
Family Placement	2.464	2.639	0.175	0.156	There is a long standing and ongoing pressure due to sustained demand influences beyond the level of the allocated budget.	Continue to monitor and review.
Family Support	0.296	0.352	0.055	0.058	There are pay pressures due to a combination of new contractual arrangements having been implemented for sessional workers and a number of the staff working significant additional hours.	Continue to monitor and review.
Professional Support	4.808	4.958	0.150	0.169	The projected overspend is due mainly to ongoing service pressures particularly within Prevention and Support, and is influenced by the need to support wider regional work on child protection issues	Continue to monitor and review.
Out of County Placements	3.641	4.648	1.008	0.701	This pressure is a continuation of the experience in 2016/17, where there was a significant increase in the number of high cost placements which was partly influenced by interpretations of additional responsibilities under the Social Services and Well-being (Wales) Act 2014.	Continue to monitor and review.
Minor Variances	1.277	1.264	(0.013)	(0.037)		

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Development & Resources						
Charging Policy income	(2.641)	(2.764)	(0.123)	(0.117)	The projected underspend is due to surplus income which is mainly caused by the full year impact of changes to disregard rules on financial assessments which came into effect from August 2016	Continue to monitor and review.
Safeguarding Unit	0.810	0.930	0.119	0.105	There are continued significant demand influenced pressures on this service particularly within Adults safeguarding due to a significant increase in the numbers of referrals and the ongoing impact of the Deprivation of Liberty Safeguarding (DoLS) assessments.	Continue to monitor and review.
Good Health	0.941	0.804	(0.136)	(0.081)	The projected underspend is due to a number of short term vacancy savings and from recouping an overpayment from a Voluntary Organisation.	Continue to monitor and review.
Minor Variances	2.704	2.725	0.020	(0.006)		
Total Social Services	62.439	62.732	0.292	0.369		
Community & Enterprise						
Customer And Housing Services	1.580	1.580	(0.000)	0.003	Minor variances	
Council Fund Housing	(0.372)	(0.399)	(0.027)	(0.029)	Minor variances	
Regeneration	0.412	0.456	0.044	0.044	Minor variances	
Revenues & Benefits	10.780	10.150	(0.630)	(0.582)	Underspend on the budgeted provision for the Council Tax Reduction Scheme of (£0.448m). Surplus on the Council Tax Collection Fund of (£0.155m). Other minor variances (£0.027m).	Continue to monitor closely as these areas are highly volatile and projections are likely to change throughout the year.
Housing Programmes	0.140	0.124	(0.016)	(0.009)	Minor variances	
Total Community & Enterprise	12.540	11.910	(0.630)	(0.572)		

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Streetscene & Transportation						
Ancillary Services & Performance						
Waste Collection	7.118	7.495	0.377	0.377	Adverse variance of £0.200m relating to lower than anticipated energy production at the Landfill sites and reduced electricity sales from reducing levels of gas extraction. Environment and Sustainable Development (ESD) grant pressure £0.111m due to the reduction of the grant in 17/18 of 3.7%. Delay in the development of the new Rockcliffe HRC site resulting in additional running costs of two existing sites continuing to operate £0.050m	Energy production income levels being monitored monthly and contracts being prepared for the service to be outsourced. Reported in Programme Board Efficiency Tracker Keep under review as part of MTFS Indicative reduction in ESD grant for 18/19 of 6.9% - £0.202m
Parking & Enforcement	(0.084)	(0.026)	0.058	0.049	Shortfall of income from Flint Car Parking £0.050m. Part year pressure against £0.100m target due to the town centre re-development being ongoing and impacting on the rollout of changes across the town.	Keep under review as part of MTFS Reported in Programme Board Efficiency Tracker
Other Minor Variances	0.798	0.792	(0.006)	(0.006)		
Highways Network						
Highways Network	7.466	7.780	0.314	0.290	Due to ongoing discussions on Community Asset Transfers (CATs), the maintenance liability being transferred for Cemeteries to Town/Community Councils totalling £0.050m has not yet been implemented. Street lighting energy prices above the 2% standard with an increase of 16% resulting in a pressure of £0.131m. Public conveniences at Holywell and Mold (New Street) were due to close in April this year, however they will not close until March 2018 resulting in a pressure of £0.063m.	Keep under review as part of MTFS. Reported in Programme Board Efficiency Tracker. Continue to monitor street lighting energy prices.

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Transportation & Logistics						
Logistics & Resource Services	4.518	4.693	0.175	0.171	Shared specialist plant with neighbouring Authorities has not materialised from 16/17 business planning proposal £0.050m. Increase in Fleet insurance premium for 17/18 £0.100m	Keep under review as part of MTF5
School Transport	4.734	5.119	0.385	0.385	Ongoing additional subsidy costs following re-procurement for covering various school transport routes £0.185m. The transport costs of additional pupils from John Summers High School to Connahs Quay £0.200m	No additional funding from WG due to Statutory provision requirements. Ongoing consideration will be required in the MTF5 taking account of the cost for future years. Hoping to reduce cost through the Transportation retendering exercise currently ongoing.
Transportation	1.598	2.293	0.695	0.695	Ongoing additional subsidy costs following re-procurement for covering various public transport routes and the delay in introducing the Bus Subsidy efficiency in 17/18 £0.695m Bus Subsidy efficiency saving of £0.145m unlikely to be achieved in year. This is to be offset from any additional savings recognised from the School Transports re-procurement exercise if these come to fruition.	Keep under review as part of MTF5. Reported in Programme Board Efficiency Tracker
Other Minor Variances	1.432	1.432	0.001	0.034		
Total Streetscene & Transportation	27.580	29.578	1.998	1.996		

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Planning & Environment						
Business						
Pollution Control	0.479	0.574	0.095	0.095	An increase in prosecutions for unlicensed and unsafe residential properties has resulted in two temporary Environmental Health Officers being recruited to deal with this increase in demand.	Business Case to be completed
Minor Variances	1.087	1.071	(0.016)	(0.007)		Continue to monitor committed expenditure and reduce/remove committed expenditure where possible
Community						
Pest Control	0.004	0.048	0.044	0.036	Despite the fact that the service has seen an increase in referrals during 2016/17 and onwards into 2017/18, the income target is unlikely to be achieved, based on current projections.	
Minor Variances	0.898	0.834	(0.064)	(0.039)		Continue to monitor committed expenditure and reduce/remove committed expenditure where possible
Development						
Development Management	(0.386)	(0.116)	0.271	0.277	The projected Planning Fee Income shortfall is currently £0.280m as the economy has not continued to recover to the extent which the 3 year Business Plan forecast.	An improving position at Period 06 following some high value application fees received during the months of July and August. Continue to monitor fee levels and amend projection as required.
Minor Variances	0.158	0.144	(0.014)	(0.012)		Continue to monitor committed expenditure and reduce/remove committed expenditure where possible

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Access						
Greenfield Valley	0.326	0.295	(0.031)	(0.030)	Vacancy savings and reduced zero hours contracts	Service review within Countryside is currently being undertaken
Minor Variances	1.015	1.023	0.008	0.011		Continue to monitor committed expenditure and reduce/remove committed expenditure where possible
Shared Services						
Minor Variances	0.177	0.177	0.000	(0.000)		Continue to monitor committed expenditure and reduce/remove committed expenditure where possible
Strategy						
Minor Variances	0.834	0.823	(0.011)	(0.008)		Continue to monitor committed expenditure and reduce/remove committed expenditure where possible
Management Strategy	0.340	0.476	0.136	0.136	Balance of Business Planning Efficiencies for Staffing	Continue to monitor committed expenditure and reduce/remove committed expenditure where possible
Total Planning & Environment	4.932	5.351	0.419	0.460		
Education & Youth						
Inclusion & Progression	6.833	6.880	0.047	(0.005)	Variance largely relates to Out of County placements £0.050m. Several new placements commenced during September 2017. Includes other minor variances from across the service (£0.003m).	Continue close monitoring arrangements and updates following moderation meetings.
Integrated Youth Provision	1.291	1.291	(0.000)	0.022	Minor variances only	
School Improvement Systems	1.873	1.860	(0.013)	(0.012)	Minor variances only	
Business Change & Support	0.377	0.358	(0.019)	(0.010)	Minor variances only	
Minor Variances	0.611	0.611	0.000	(0.000)		
Total Education & Youth	10.985	11.000	0.015	(0.005)		

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Schools	88.862	88.862	0.000	(0.000)		
People & Resources						
HR & OD	2.029	2.217	0.188	0.237	The overspend is due to partial achievement of business planning efficiency and loss of income contribution from Wrexham for Occupational Health Services	Service delivery options are being considered for the Occupational Health Service.
Corporate Finance	2.099	2.375	0.276	0.221	This is due to the roll out of manager self serve and the operating model review taking longer than planned.	Continue to look for income maximisation and progress structural review.
Total People & Resources	4.128	4.592	0.464	0.458		
Governance						
Legal Services	0.688	0.696	0.009	0.037	Minor variances.	Continue to monitor and review.
Democratic Services	1.924	1.927	0.003	0.003	Minor variances.	Continue to monitor and review.
Internal Audit	0.443	0.383	(0.060)	(0.063)	Due to in year vacancies within this service.	Underspend is expected to be in 2017/18 only as plans to recruit to a vacant post are in place.
Procurement	0.168	0.291	0.122	0.109	The overspend is due to a conscious decision to no longer pursue supplier income for registration onto the Council's payment portal.	Pressure to be considered as part of the MTFS.
ICT	4.428	4.513	0.085	0.090	The overspend is mostly due to partial achievement of business planning efficiencies.	Continue to monitor and review. It is expected that the business planning efficiencies will be met in full in 2018/19.
Total Governance	7.651	7.810	0.160	0.176		

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Organisational Change 1						
Public Libraries & Arts, Culture & Events	1.583	1.577	(0.006)	(0.006)	Minor variances.	Continue to monitor and review.
Museums	0.067	0.067	(0.000)	(0.000)	Minor variances.	Continue to monitor and review.
County Archives	0.286	0.286			Minor variances.	Continue to monitor and review.
Leisure	3.860	3.946	0.086	0.086	Aura Leisure and Libraries Ltd was established on 1st September. This was delayed by 2 months due to a range of queries in 3 separate responses from the Financial Conduct Authority (FCA) in registering the company. These issues are now resolved.	Continue to monitor and review.
Community Assets	0.024	0.024	0.000	0.000	Minor variances.	Continue to monitor and review.
Total Organisational Change 1	5.821	5.900	0.079	0.079		
Organisational Change 2						
Administrative Buildings	1.241	1.136	(0.105)	(0.098)	£0.098m estimated efficiencies from the closure of phases 3 and 4 in County Hall. Other minor variances	
Agricultural Estates	(0.189)	(0.153)	0.035	0.035	Minor Variances	
Property Holdings	0.015	0.027	0.012	0.010	Minor Variances	
Property Asset And Development	0.446	0.380	(0.066)	(0.062)	£0.062m in year salary savings. Other minor variances.	
Caretaking & Security	0.302	0.267	(0.035)	(0.034)	Minor variances	
CPM & Design Services	0.691	0.465	(0.225)	(0.217)	£0.139m projected additional fee income above target. £(0.070)m in year salary savings. Other minor variances.	
Industrial Units	(1.153)	(0.986)	0.168	0.151	£0.168m as a result of unachieved rental income. This will be offset against office efficiencies.	
CCTV & Open Spaces	0.184	0.216	0.032	0.031	Minor Variances	
Minor Variances	0.752	0.749	(0.003)	(0.009)		
Total Organisational Change 2	2.288	2.101	(0.187)	(0.194)		

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Chief Executive	2.940	2.827	(0.113)	(0.119)	There are a number of in-year vacancy savings as well as underspends on specialist budgets such as sustainable development, Your Community/Your Council and public relations.	Continue to monitor and review.
Central and Corporate Finance	24.990	23.640	(1.350)	(1.301)	<p>An underachievement on the income target of £0.412m, though work is continuing to identify areas of opportunity.</p> <p>Support Service recharge, has resulted in a shortfall of £0.234m due to a reduction in overall operating costs.</p> <p>Car parking permit income shortfall £0.080m.</p> <p>Reduced Audit fees, underspend of £0.127m.</p> <p>Social Services, one off in year underspend of (£1.608m) held centrally to mitigate any in year overspends - (£0.513m) resulting from remaining pressure budgeted in 17/18 no longer required, (£0.500m) due to funding being secured from the Regional Integrated Care Fund, a revenue grant allocation on a one off basis. An additional (£0.595m) of Welsh Government funding for Social Care has recently been confirmed.</p>	<p>Work is continuing to identify areas of opportunity to generate income. Keep under review as part of MTFS considerations.</p> <p>Social Services - Keep under review as part of MTFS considerations to assess 18/19 impact.</p>

Budget Monitoring Report
Council Fund Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
					Projected Pension fund variance (£0.288m) due to surplus of budget required for increase in contributions in 2017/18. Apprentice Tax Levy underspend of (£0.049m), increased data has enabled a more accurate projection. Minor variances (£0.004m)	Pension Fund / Apprentice Tax Levy - Keep under review in year to consider potential for mitigation of 18/19 pressure.
Grand Total	255.156	256.303	1.147	1.348		

2017/18 Efficiencies Outturn - Under or Over Achieved

Portfolio	Original Efficiency	Revised Efficiency	(Under)/Over Achievement
	2017/18 £(m)	2017/18 £(m)	2017/18 £(m)
People & Resources			
Finance - Implementation of Collaborative Planning Software to finance to improve and automate our processes thus enabling workforce efficiencies. Phased roll out of new finance model.	0.270	0.200	(0.070)
Review of Human Resources & Organisational Design operating model and job roles and various other efficiencies.	0.148	0.052	(0.096)
DBS recharges	0.058	0.025	(0.033)
Total People & Resources	0.476	0.277	(0.199)
Governance			
ICT - Reduction in management, staff and non pay costs.	0.350	0.264	(0.086)
Total Governance	0.350	0.264	(0.086)
Social Services			
Develop a 'progression' model for Supported Living.	0.250	0.076	(0.174)
Develop alternative approaches to in house day services and work opportunity schemes.	0.250	0.200	(0.050)
Total Social Services	0.500	0.276	(0.224)
Education & Youth			
Music Service to move to full cost recovery model.	0.035	0.014	(0.021)
Total Education & Youth	0.035	0.014	(0.021)
Organisational Change 1			
Alternative Delivery Models	0.415	0.335	(0.080)
Total Organisational Change 1	0.435	0.355	(0.080)
Community & Enterprise			
Council Tax Reduction Scheme.	0.200	0.648	0.448
Total Community & Enterprise	0.200	0.648	0.448
Streetscene & Transportation			
Develop energy production at landfill.	0.100	0.000	(0.100)
Review subsidised bus routes.	0.350	0.145	(0.205)
Total Streetscene & Transportation	0.450	0.145	(0.305)
Planning & Environment			
Staffing - management restructure.	0.125	0.062	(0.063)
Self financing for Public Protection Services.			
- Animal & Pest Control.			
- Licencing Charging.	0.030	0.000	(0.030)
Increase in planning fees (15% WG increase) and applications	0.015	0.000	(0.015)
Increase in number of planning applications	0.035	0.000	(0.035)
Total Planning & Environment	0.205	0.062	(0.143)
		%	£
Total 2017/18 Budget Efficiencies		100	8.433
Total Projected 2017/18 Budget Efficiencies Underachieved		7	0.610
Total Projected 2017/18 Budget Efficiencies Achieved		93	7.823

Movements on Council Fund Unearmarked Reserves

	£m	£m
Total Reserves as at 1 April 2017	10.953	
Less - Base Level	(5.769)	
Total Reserves above base level available for delegation to Cabinet		5.184
Less – allocation from the Contingency Reserve to support initial set up costs and final technical support for the Community Asset Transfer (CAT) of Holywell Leisure Centre and Alternative Delivery Model (ADM) agreed in 2016/17		(0.050)
Less – allocation from the Contingency Reserve to provide financial support to meet in-year budget pressures in 2017/18 for regional economic structures and support for events		(0.052)
Less – projected outturn overspend		(1.147)
Total Contingency Reserve as at 31st March 2018		3.935

Budget Monitoring Report
Housing Revenue Account Variances

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance
Housing Revenue Account					
Income	(33.598)	(33.480)	0.118	0.022	£0.085m reflects the decision to delay implementation of Service Charges to 1st April 2018 (January 2018) to allow more time for full consultation. £0.034m relates to the loss of income on garages following refurbishments and demolition. The remaining balance relates to minor variances of £0.001m,
Capital Financing - Loan Charges	7.545	7.529	(0.016)	(0.016)	Minor Variance
Estate Management	1.633	1.638	0.005	0.017	Minor Variance
Landlord Service Costs	1.318	1.340	0.022	0.002	Minor Variance
Repairs & Maintenance	9.929	9.720	(0.208)	(0.172)	A saving of £0.208m is anticipated on Repairs and Maint. £0.98m relates to staffing costs, £0.120m relates to subcontractor spend. The remaining £0.010m relates to minor variances.
Management & Support Services	2.272	2.268	(0.004)	0.002	Minor Variance
Capital Expenditure From Revenue (CERA)	10.890	10.974	0.084	0.135	The variance of £0.084m relates to an increase in the contribution from revenue towards capital costs. This increase is possible because of decreased costs elsewhere in the HRA. Contributing towards the capital budget from revenue reduces the requirement to borrow.
HRA Projects	0.046	0.046	(0.000)		No Variance
Contribution To / (From) Reserves	(0.035)	(0.035)	0.000	0.009	No Variance
Total Housing Revenue Account	0.000	0.000	0.000	(0.000)	



CABINET MEETING

Date of Meeting	Tuesday 21st November 2017
Report Subject	Capital Programme Monitoring 2017/18 (Month 6)
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report By	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

The report summarises changes made to the Capital Programme 2017/18 since Month 4 to the end of month 6 (September 2017), along with expenditure to date and projected outturn.

The Capital Programme has seen a net increase of £1.836m during the period. This is comprised of:-

- Increases in the programme of £4.166m (CF £2.815m, HRA £1.351m);
- Partially offset by Carry Forward to 2018/19 of £2.330m approved by Cabinet at Month 4.

Actual expenditure was £23.174m.

Whilst all funding for 2017/18 schemes is in place, the Provisional Settlement announced by Welsh Government (WG) in October reduced annual capital funding by £0.118m, thereby increasing the shortfall in the total programme (2017/18 - 2019/20) by £0.236m. The current shortfall stands at £0.567m. The options for funding this were kept flexible. Options included a combination of future capital receipts, alternative grants, prudential borrowing or phasing schemes over several years that would be considered during 2017/18.

RECOMMENDATIONS

(1)	Cabinet are requested to approve the overall report.
(2)	Cabinet are requested to approve the carry forward adjustments set out at 1.15.

REPORT DETAILS

1.00	EXPLAINING THE MONTH 6 CAPITAL PROGRAMME MONITORING POSITION- 2017/18																																																																																																																											
	Background																																																																																																																											
1.01	The Council approved a Housing Revenue Account (HRA) capital programme for 2017/18 of £27.744m and a Council Fund (CF) capital programme of £19.435m at its meeting of 14 th February, 2017.																																																																																																																											
1.02	For presentational purposes the capital programme is shown as a whole, with sub-totals for the Council Fund and HRA. In reality the HRA programme is ring fenced and can only be used for HRA purposes.																																																																																																																											
	Changes since Budget approval																																																																																																																											
1.03	Table 1 below sets out how the programme has changed during 2017/18. More detailed cumulative information relating to each Portfolio is provided in Appendix A:-																																																																																																																											
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1.04	<p>Carry Forward from 2016/17</p> <p>Carry forward sums from 2016/17 to 2017/18, totalling £3.589m (CF £3.589m, HRA £0.000m), were approved as a result of the quarterly monitoring reports presented to Cabinet during 2016/17.</p>																																																																					
1.05	<p>Changes during this period</p> <p>Changes during this period have resulted in a net increase in the programme total of £4.166m (CF £2.815m, HRA £1.351m). A summary of the changes, detailing major items, is shown in Table 2 below:-</p> <p>Table 2</p> <table border="1" data-bbox="320 629 1391 1771"> <thead> <tr> <th colspan="3" style="text-align: center;">CHANGES DURING THIS PERIOD</th> </tr> <tr> <th></th> <th style="text-align: center;">Para</th> <th style="text-align: center;">£m</th> </tr> </thead> <tbody> <tr> <td colspan="3"><u>COUNCIL FUND</u></td> </tr> <tr> <td colspan="3">Increases</td> </tr> <tr> <td>Highways - Streetlighting replacement</td> <td style="text-align: center;">1.06</td> <td style="text-align: right;">1.379</td> </tr> <tr> <td>Waste CCP Grant - Household Recycling Centres</td> <td style="text-align: center;">1.07</td> <td style="text-align: right;">0.677</td> </tr> <tr> <td>Highways - Resurfacing/Surface Dressing Works</td> <td style="text-align: center;">1.08</td> <td style="text-align: right;">0.436</td> </tr> <tr> <td>Local Transport Grant - Deeside Quality Partnership Scheme</td> <td style="text-align: center;">1.09</td> <td style="text-align: right;">0.100</td> </tr> <tr> <td>Other Aggregate Increases</td> <td></td> <td style="text-align: right;">0.223</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">2.815</td> </tr> <tr> <td colspan="3">Decreases</td> </tr> <tr> <td>Other Aggregate Decreases</td> <td></td> <td style="text-align: right;">0.000</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">0.000</td> </tr> <tr> <td>Total</td> <td></td> <td style="text-align: right; border-top: 1px solid black;">2.815</td> </tr> <tr> <td colspan="3"><u>HRA</u></td> </tr> <tr> <td colspan="3">Increases</td> </tr> <tr> <td>SHARP - Realignment of Batch 3 expenditure</td> <td style="text-align: center;">1.10</td> <td style="text-align: right;">1.351</td> </tr> <tr> <td>Other Aggregate Increases</td> <td></td> <td style="text-align: right;">0.000</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">1.351</td> </tr> <tr> <td colspan="3">Decreases</td> </tr> <tr> <td>Other Aggregate Decreases</td> <td></td> <td style="text-align: right;">0.000</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">0.000</td> </tr> <tr> <td>Total</td> <td></td> <td style="text-align: right; border-top: 1px solid black;">1.351</td> </tr> </tbody> </table>	CHANGES DURING THIS PERIOD				Para	£m	<u>COUNCIL FUND</u>			Increases			Highways - Streetlighting replacement	1.06	1.379	Waste CCP Grant - Household Recycling Centres	1.07	0.677	Highways - Resurfacing/Surface Dressing Works	1.08	0.436	Local Transport Grant - Deeside Quality Partnership Scheme	1.09	0.100	Other Aggregate Increases		0.223			2.815	Decreases			Other Aggregate Decreases		0.000			0.000	Total		2.815	<u>HRA</u>			Increases			SHARP - Realignment of Batch 3 expenditure	1.10	1.351	Other Aggregate Increases		0.000			1.351	Decreases			Other Aggregate Decreases		0.000			0.000	Total		1.351
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1.06	A programme of replacing current street lighting bulbs with more energy efficient ones is underway. This is funded by an interest free Salix loan.																																																																					
1.07	Works are ongoing to rationalise and enhance the Council's Household Recycling Centre's. This is funded by Collaborative Change Programme (CCP) Grant from WG.																																																																					

1.08	Within highways maintenance, resources are available within revenue to fund short term patching and capital to fund longer term surface dressing/resurfacing. This increase reflects expenditure being prioritised on the latter.
1.09	WG is funding a study into developing the bus infrastructure along the B5129 corridor between Shotton/Connah's Quay and the Deeside Industrial Park.
1.10	In the Month 4 monitoring report, a potential overspend of £3.219m in Batch 3 of the SHARP programme was identified due to the re-phasing of expenditure from 2016/17. This was based on a full Batch 3 programme within 2017/18. Following a review of the start dates of these schemes with the contractor, this has now been reduced to £1.351m and funding introduced accordingly.
1.11	Capital Expenditure compared to Budget Expenditure as at Month 6, across the whole of the capital programme was £23.174m. The breakdown of expenditure is analysed in Table 3, along with the percentage spend against budget. This shows that 39.50% of the budget has been spent (CF 28.28%, HRA 50.90%). Corresponding figures for Month 6 2016/17 were 49.83% (CF 56.41%, HRA 49.83%).
1.12	The table also shows a projected overspend (pending carry forward and other adjustments) of £0.065m on the Council Fund and an overspend of £1.000m on the HRA.

Table 3

EXPENDITURE	Revised Budget	Cumulative Expenditure Month 6	Percentage Spend v Budget	Projected Outturn	Variance Budget v Outturn (Under)/Over
	£m	£m	%	£m	£m
Chief Executives	0.100	0.010	9.53	0.065	(0.035)
People & Resources	0.253	0	0.00	0.253	0
Governance	0.765	0	0.00	0.765	0
Education & Youth	8.981	2.858	31.82	8.981	0
Social Care	0.443	0.059	13.29	0.443	0
Community & Enterprise	5.044	3.257	64.57	5.525	0.481
Planning & Environment	0.526	0.150	28.50	0.495	(0.031)
Transport & Streetscene	8.964	1.376	15.35	8.588	(0.376)
Organisational Change 1	2.646	0.305	11.52	2.727	0.081
Organisational Change 2	1.857	0.351	18.89	1.802	(0.055)
Council Fund Total	29.579	8.364	28.28	29.644	0.065
Disabled Adaptations	1.030	0.257	24.95	1.030	0
Energy Schemes	0.350	0.141	40.22	0.350	0
Major Works	1.492	1.342	89.98	2.492	1.000
Accelerated Programmes	0.650	0.444	68.27	0.650	0
WHQS Improvements	16.518	9.403	56.92	16.518	0
SHARP Programme	9.055	3.223	35.60	9.055	0
Housing Revenue Account Total	29.095	14.810	50.90	30.095	1.000
Programme Total	58.674	23.174	39.50	59.739	1.065

1.13	Details of the variances for individual programme areas are listed in Appendix B, which includes the reasons, and remedial actions which may be required, where those variances exceed +/- 10% of the revised budget. In addition, where carry forward into 2018/19 has been identified, this is also included in the narrative.																																				
1.14	For each of the areas above showing an overspend, Community & Enterprise, Org Change 1 and HRA Major Works, alternative funding sources are available, either from reserves or external contributions, and these will be introduced prior to the Month 9 report to address the shortfall.																																				
1.15	<p>Carry Forward into 2018/19</p> <p>During the quarter carry forward of £0.497m (all CF) has been identified which reflects reviewed spending plans across all programme areas; these committed amounts have been identified as now required to meet the cost of programme works and/or retention payments in 2018/19.</p>																																				
1.16	<p>Information relating to each programme area is contained in Appendix B and summarised in Table 4 below:-</p> <p>Table 4</p> <table border="1"> <thead> <tr> <th>CARRY FORWARD INTO 2018/19</th> <th>Month 4 £m</th> <th>Month 6 £m</th> <th>Total £m</th> </tr> </thead> <tbody> <tr> <td>Chief Executives - CTC</td> <td>0</td> <td>0.035</td> <td>0.035</td> </tr> <tr> <td>Social Care</td> <td>1.725</td> <td>0</td> <td>1.725</td> </tr> <tr> <td>Planning & Environment</td> <td>0.550</td> <td>0.031</td> <td>0.581</td> </tr> <tr> <td>Transport & Streetscene</td> <td>0.055</td> <td>0.376</td> <td>0.431</td> </tr> <tr> <td>Organisational Change 1</td> <td>0</td> <td>0.055</td> <td>0.055</td> </tr> <tr> <td>Council Fund</td> <td>2.330</td> <td>0.497</td> <td>2.827</td> </tr> <tr> <td>Housing Revenue Account</td> <td>0</td> <td>0</td> <td>0.000</td> </tr> <tr> <td>TOTAL</td> <td>2.330</td> <td>0.497</td> <td>2.827</td> </tr> </tbody> </table>	CARRY FORWARD INTO 2018/19	Month 4 £m	Month 6 £m	Total £m	Chief Executives - CTC	0	0.035	0.035	Social Care	1.725	0	1.725	Planning & Environment	0.550	0.031	0.581	Transport & Streetscene	0.055	0.376	0.431	Organisational Change 1	0	0.055	0.055	Council Fund	2.330	0.497	2.827	Housing Revenue Account	0	0	0.000	TOTAL	2.330	0.497	2.827
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1.17	<p>Additional Allocations</p> <p>No requests for additional resources have been received in this quarter.</p>																																				
1.18	<p>Savings</p> <p>No savings have been identified in the programme in this quarter.</p>																																				

Funding of 2017/18 Approved Schemes

1.19

The position at Outturn is summarised in Table 5 below:-

Table 5

FUNDING OF APPROVED SCHEMES		
	£m	£m
Surplus from 2016/17	(4.688)	
Allocated to 2017/18 Budget	3.567	(1.121)
Increases		
Shortfall in Capital Programme	3.187	
Impact of Provisional Settlement	0.236	3.423
Decreases		
Actual In year receipts	(1.734)	
Savings		(1.734)
Funding - (Available)/Shortfall		0.567

1.20

The final outturn surplus from 2016/17 was £4.688m. Of this £3.567m was allocated to schemes in 2017/18 as part of the budget setting process.

In addition, schemes put forward for the years 2017/18 - 2019/20 showed a potential shortfall in funding of £3.187m.

The detail behind the above figures can be found in the report 'Council Fund Capital Programme 2017/18 - 2019/20' which was presented to Council on 14th February 2017.

As a result of the Provisional Settlement received on 10th October, 2017, there has been a reduction in Flintshire's capital funding of £0.118m per annum. This has had the effect of reducing available funding assumed when approving the 2017/18 - 2019/20 programme by £0.236m.

Actual in year receipts as at Month 6 amount to £1.734m.

Whilst all funding for 2017/18 schemes is in place, taken as a whole this indicates that there is still a shortfall in the total programme (2017/18 - 2019/20) of £0.567m. The options for funding this were kept flexible. Options included a combination of future capital receipts, alternative grants, prudential borrowing or phasing schemes over several years that would be considered during 2017/18. This will continue to be closely monitored and updates brought in future monitoring reports.

2.00	RESOURCE IMPLICATIONS
2.01	Financial implications - As set out in the body of the report.
2.02	Personnel implications - None directly as a result of this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	No consultation is required as a direct result of this report.

4.00	RISK MANAGEMENT
4.01	At this stage in the financial year and given the size and complexity of schemes within the programme, it is considered that the level of spend against budget is appropriate and poses no risk or negative impact for the Council e.g. loss of external funding.

5.00	APPENDICES
5.01	Appendix A: Capital Programme - Changes during 2017/18
5.02	Appendix B: Variances

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Capital Programme monitoring papers 2017/18. Contact Officer: Andrew Elford Accountant Telephone: 01352 702291 E-Mail: andrew.j.elford@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	<p>Budget Re-profiling: Capital schemes are very dynamic and a number of factors can influence their timing and funding. Budget re-profiling assures that the correct resources are available in the correct accounting period to finance the actual level of expenditure.</p> <p>Capital Expenditure: Expenditure on the acquisition of non-current assets or expenditure which extends the useful life of an existing asset</p> <p>Capital Programme: The Council's financial plan covering capital schemes and expenditure proposals for the current year and a number of future years. It also includes estimates of the capital resources available to finance the programme.</p> <p>Capital Receipts: Receipts (in excess of £10,000) realised from the disposal of assets.</p> <p>Carry Forward: Carry forward occurs when schemes due to be completed in a given financial year are delayed until a subsequent year. In this case the relevant funding is carried forward to meet the delayed, contractually committed expenditure.</p> <p>CERA: Capital Expenditure charged to Revenue Account. The Council is allowed to use its revenue resources to fund capital expenditure. However the opposite is not permissible.</p> <p>Council Fund (CF): The fund to which all the Council's revenue and capital expenditure is charged.</p> <p>Housing Revenue Account (HRA): The fund to which all the Council's revenue and capital expenditure relating to its housing stock is charged.</p> <p>MRA: Major Repairs Allowance. A general capital grant from WG for HRA purposes.</p> <p>Non-current Asset: A resource controlled (but not necessarily owned) by the Council, from which economic benefits or service potential are expected to flow to the Council for more than 12 months.</p> <p>Target Hardening: Measures taken to prevent unauthorised access to Council sites.</p> <p>Unhypothecated Supported Borrowing (USB), commonly referred to as Supported Borrowing - Each year Welsh Government provide Councils with a Supported Borrowing allocation. Councils borrow to fund capital expenditure equivalent to that annual allocation, Welsh Government then include funding to cover the revenue costs associated with the borrowing for future years within the Revenue Support Grant. The Council decides how this funding is spent.</p>

<p>Unsupported (Prudential) Borrowing: Borrowing administered under the Prudential Code, whereby Authorities can set their own policies on acceptable levels and types of borrowing. The Prudential Framework allows Authorities to take out loans in response to overall cash flow forecasts and other factors provided they can show that the borrowing is to meet planned capital expenditure in the current year or the next three years.</p>
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APPENDIX A

CAPITAL PROGRAMME - CHANGES DURING 2017/18

	Original Budget 2017/18	Carry Forward from 2016/17	Previously Reported			Changes (Current)	Revised Budget 2017/18
			Changes	Carry Forward to 2018/19	Savings		
	£m	£m	£m	£m	£m	£m	£m
Council Fund :							
Chief Executives							
Clwyd Theatr Cymru	0.100	0	0	0	0	0	0.100
	0.100	0.000	0.000	0.000	0.000	0.000	0.100
People & Resources							
Headroom	0.250	0.010	0	0	0	(0.150)	0.110
Corporate Finance - H & S	0.000	0.143	0	0	0	0	0.143
	0.250	0.153	0.000	0.000	0.000	(0.150)	0.253
Governance							
Information Technology	0.620	0.145	0	0	0	0	0.765
	0.620	0.145	0.000	0.000	0.000	0.000	0.765
Education & Youth							
Education - General	0.250	0.032	(0.228)	0	0	0	0.054
Primary Schools	1.173	0.077	(0.573)	0	0	0	0.677
Schools Modernisation	5.952	0.072	0.359	0	0	0	6.383
Secondary Schools	0.417	0.027	0.754	0	0	0.124	1.322
Special Education	0.000	0.245	0.300	0	0	0	0.545
	7.792	0.453	0.612	0.000	0.000	0.124	8.981
Social Care							
Partnerships & Performance	0	0	0	0	0	0.023	0.023
Learning Disability	2.045	0	0	(1.725)	0	0	0.320
Children's Services	0.100	0	0	0	0	0	0.100
	2.145	0.000	0.000	(1.725)	0.000	0.023	0.443
Community & Enterprise							
Town Centre Regeneration	0	0	0.120	0	0	0	0.120
Vibrant & Viable Places	0	0	0	0	0	0	0.000
Affordable Housing	3.548	0	0	0	0	0	3.548
Private Sector Renewal/Improv't	1.496	0	(0.120)	0	0	0	1.376
	5.044	0.000	0.000	0.000	0.000	0.000	5.044
Planning & Environment							
Closed Landfill Sites	0	0.250	0	(0.250)	0	0	0.000
Engineering	0	0.631	0	(0.300)	0	0	0.331
Energy Services	0	0	0.037	0	0	0.006	0.043
Rights of Way	0	0	0.010	0	0	0.012	0.022
Planning Grant Schemes	0	0	0	0	0	0	0.000
Ranger Services	0	0	0	0	0	0	0.000
Townscape Heritage Initiatives	0	0.130	0	0	0	0	0.130
	0.000	1.011	0.047	(0.550)	0.000	0.018	0.526

CAPITAL PROGRAMME - CHANGES DURING 2017/18

	Original Budget 2017/18	Carry Forward from 2016/17	Previously Reported			Changes (Current)	Revised Budget 2017/18
			Changes	Carry Forward to 2018/19	Savings		
	£m	£m	£m	£m	£m	£m	£m
Transport & Streetscene							
Waste Services	0	0	0	0	0	0	0.000
Waste - CCP Grant	1.000	0	0	0	0	0.677	1.677
Engineering	0	0	0	0	0	0	0.000
Highways	1.110	0.448	1.400	0	0	1.965	4.923
Local Transport Grant	0	0	1.947	0	0	0.100	2.047
Solar Farms	0	0.372	0	(0.055)	0	0	0.317
	2.110	0.820	3.347	(0.055)	0.000	2.742	8.964
Organisational Change 1							
Leisure Centres	0.404	0	1.964	0	0	0	2.368
Recreation - Other	0	0	0	0	0	0	0.000
Play Areas	0	0	0.100	0	0	0.058	0.158
Libraries	0.120	0	0	0	0	0	0.120
	0.524	0.000	2.064	0.000	0.000	0.058	2.646
Organisational Change 2							
Administrative Buildings	0.600	0.302	0	0	0	0	0.902
Community Asset Transfers	0.250	0.705	0	0	0	0	0.955
	0.850	1.007	0.000	0.000	0.000	0.000	1.857
Housing Revenue Account :							
Disabled Adaptations	1.030	0	0	0	0	0	1.030
Energy Schemes	0.500	0	0	0	0	(0.150)	0.350
Major Works	1.472	0	0	0	0	0.020	1.492
Accelerated Programmes	0.450	0	0	0	0	0.200	0.650
WHQS Improvements	16.588	0	0	0	0	(0.070)	16.518
SHARP Programme	7.704	0	0	0	0	1.351	9.055
	27.744	0.000	0.000	0.000	0.000	1.351	29.095
Totals :							
Council Fund	19.435	3.589	6.070	(2.330)	0	2.815	29.579
Housing Revenue Account	27.744	0	0	0	0	1.351	29.095
Grand Total	47.179	3.589	6.070	(2.330)	0.000	4.166	58.674

CHIEF EXECUTIVES

Capital Budget Monitoring 2017/18 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required	Comments
Clwyd Theatr Cymru	0.100	0.010	0.065	(0.035)	(35)	0	Carry Forward - Timescale for full IT migration pushed back	Request approval to move funding of £0.035m to 2018/19	
Total	0.100	0.010	0.065	(0.035)	(35)	0.000			

PEOPLE & RESOURCES

Capital Budget Monitoring 2017/18 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required	Comments
Corporate Finance - Health & Safety	0.143	0	0.143	0.000	0	0		Corporate provision - to be allocated as requested and approved	Any unspent allocation will be the subject of a carry forward request at outturn
Headroom	0.110	0	0.110	0.000	0	0		Corporate provision - to be allocated as requested and approved	Any unspent allocation will be the subject of a carry forward request at outturn
Total	0.253	0.000	0.253	0.000	0	0.000			

Variance = Budget v Projected Outturn

GOVERNANCE

Capital Budget Monitoring 2017/18 - Month 6

Programme Area	Total Budget	Actual Exp.	Projected Outturn	Variance (Under)/Over	Variance %age	Variance Prev Qtr	Cause of Variance	Action Required	Comments
	£m	£m	£m	£m	%	£m			
Information Technology	0.765	0.000	0.765	0.000	0	0			All projects are underway and full spend is anticipated by year end
Total	0.765	0.000	0.765	0.000	0	0.000			

Variance = Budget v Projected Outturn

EDUCATION & YOUTH

Capital Budget Monitoring 2017/18 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required	Comments
Education - General	0.054	0.004	0.054	0	0	0			No Carry Forward identified at this stage
Primary Schools	0.677	0.609	0.677	0	0	0			No Carry Forward identified at this stage
Schools Modernisation	6.383	1.294	6.383	0	0	0			No Carry Forward identified at this stage
Secondary Schools	1.322	0.850	1.322	0	0	0			No Carry Forward identified at this stage
Special Education	0.545	0.100	0.545	0	0	0			No Carry Forward identified at this stage
Total	8.981	2.858	8.981	0.000	0	0.000			

Variance = Budget v Projected Outturn

SOCIAL CARE

Capital Budget Monitoring 2017/18 - Month 6

Programme Area	Total Budget	Actual Exp.	Projected Outturn	Variance (Under)/Over	Variance %age	Variance Prev Qtr	Cause of Variance	Action Required	Comments
	£m	£m	£m	£m	%	£m			
Partnerships & Performance	0.023	0.034	0.023	0.000	0	0.024	Expenditure wrongly allocated	Move to Children's Services	
Learning Disability	0.320	0	0.320	0.000	0	(1.725)			
Children's Services	0.100	0.025	0.100	0.000	0	0			
Total	0.443	0.059	0.443	0.000	0	(1.701)			

Variance = Budget v Projected Outturn

COMMUNITY & ENTERPRISE

Capital Budget Monitoring 2017/18 - Month 6

Programme Area	Total Budget	Actual Exp.	Projected Outturn	Variance (Under)/Over	Variance %age	Variance Prev Qtr	Cause of Variance	Action Required	Comments
	£m	£m	£m	£m	%	£m			
Town Centre Regeneration	0.120	0.130	0.173	0.053	44	0	Flint project overrun from previous year, now complete	The overspend is to be met from Reserves	
Vibrant & Viable Places	0.000	(0.019)	0.000	0.000		0			Awaiting outstanding retention payments
Affordable Housing	3.548	2.040	3.548	0.000	0	0			
Private Sector Renewal/Improvement	1.376	1.106	1.804	0.428	31	0	DFG's - Budget under pressure due to increased demand for statutory service. Group Repair - currently overbudget due to residual expenditure	DFG overspend is to be met from Reserves. Group Repair - Client contributions are invoiced retrospectively and will be used to fund shortfall	Ongoing monitoring required
Total	5.044	3.257	5.525	0.481	10	0.000			

Variance = Budget v Projected Outturn

PLANNING & ENVIRONMENT

Capital Budget Monitoring 2017/18 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required	Comments
Closed Landfill Sites	0	0	0	0		(0.250)			
Engineering	0.331	0.027	0.300	(0.031)	(9)	(0.300)	Carry Forward - Situation remains as reported in Month 4 regarding WG pipeline programme	Request approval to move funding of £0.031m to 2018/19. This funding will be held pending the confirmation of future WG funding	Continue to develop 5 year Capital Programme. Deliver specific on going projects to completion by the targeted deadline of 31st March, 2018
Energy Services	0.043	0.036	0.043	0	0	0			
Rights of Way	0.022	0.018	0.022	0	0	0			
Planning Grant Schemes	0	0	0	0		0			
Ranger Services	0	0	0	0		0			
Townscape Heritage Initiatives	0.130	0.070	0.130	0	0	0			
Total	0.526	0.150	0.495	(0.031)	(6)	(0.550)			

Variance = Budget v Projected Outturn

TRANSPORT & STREETSCENE

Capital Budget Monitoring 2017/18 - Month 6

Programme Area	Total Budget	Actual Exp.	Projected Outturn	Variance (Under)/Over	Variance %age	Variance Prev Qtr	Cause of Variance	Action Required	Comments
	£m	£m	£m	£m	%	£m			
Waste Services - Collaborative Change Programme (CCP)	1.677	0.211	1.677	0	0	0			
Waste Services - Other	0	0	0	0		0			
Engineering	0	0	0	0		0			
Highways	4.923	1.123	4.863	(0.070)	(1)	0.150	Carry Forward - Principal inspection due in summer of 2018	Request approval to move funding of £0.070m to 2018/19	
Local Transport Grant	2.047	0.042	2.047	0	0	0			
Solar Farms	0.317	0.000	0.011	(0.306)	(97)	(0.055)	Carry Forward - Awaiting options appraisal for use of energy produced by the solar farms. Once approved work is likely to start early 2018/19	Request approval to move funding of £0.306m to 2018/19	
Total	8.964	1.376	8.588	(0.376)	(4)	0.095			

Variance = Budget v Projected Outturn

ORGANISATIONAL CHANGE 1

Capital Budget Monitoring 2017/18 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required	Comments
Leisure Centres	2.368	0.060	2.368	0.000	0	0			Condition survey works are fully committed and completion is due by the end of the year. The works at Jade Jones Pavilion & Mold Leisure Centre are due to commence Jan 2018
Recreation - Other	0.000	0.000	0.000	0.000		0			
Play Areas	0.158	0.239	0.239	0.081	51	0		S106 and match funding to be drawn down as schemes develop	Match funding monies due from AURA to meet expenditure
Libraries	0.120	0.006	0.120	0.000	0	0			
Total	2.646	0.305	2.727	0.081	3	0.000			

Variance = Budget v Projected Outturn

ORGANISATIONAL CHANGE 2

Capital Budget Monitoring 2017/18 - Month 6

Programme Area	Total Budget	Actual Exp.	Projected Outturn	Variance (Under)/Over	Variance %age	Variance Prev Qtr	Cause of Variance	Action Required	Comments
	£m	£m	£m	£m	%	£m			
Administrative Buildings	0.902	0.187	0.847	(0.055)	(6)	0	Carry Forward - delay to Legionella works at Theatr Clwyd	Request approval to move funding of £0.055m to 2018/19	
Community Asset Transfers	0.955	0.163	0.955	0.000	0	0		Expenditure is incurred as and when schemes are signed off	Any unspent allocation will be the subject of a carry forward request at outturn
Total	1.857	0.351	1.802	(0.055)	(3)	0.000			

Variance = Budget v Projected Outturn

HOUSING REVENUE ACCOUNT

Capital Budget Monitoring 2017/18 - Month 6

Programme Area	Total Budget	Actual Exp.	Projected Outturn	Variance (Under)/Over	Variance %age	Variance Prev Qtr	Cause of Variance	Action Required	Comments
	£m	£m	£m	£m	%	£m			
Disabled Adaptations	1.030	0.257	1.030	0	0	0			
Energy Services	0.350	0.141	0.350	0	0	0			
Major Works	1.492	1.342	2.492	1.000	67	0.500			There has been an increase in the number of Major Voids resulting in the potential £1.000m overspend, this is to be met from CERA or Prudential Borrowing
Accelerated Programmes	0.650	0.444	0.650	0	0	0			
WHQS Improvements	16.518	9.403	16.518	0	0	(0.500)			
SHARP	9.055	3.223	9.055	0	0	3.219			
Total	29.095	14.810	30.095	1.000	3	3.219			

Variance = Budget v Projected Outturn

SUMMARY

Capital Budget Monitoring 2017/18 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required	Comments
Chief Executive's	0.100	0.010	0.065	(0.035)	(35)	0			
People & Resources	0.253	0	0.253	0	0	0			
Governance	0.765	0.000	0.765	0	0	0			
Education & Youth	8.981	2.858	8.981	0	0	0			
Social Care	0.443	0	0.443	0.000	0	(1.701)			
Community & Enterprise	5.044	3.257	5.525	0.481	10	0			
Planning & Environment	0.526	0.150	0.495	(0.031)	(6)	(0.550)			
Transport & Streetscene	8.964	1.376	8.588	(0.376)	(4)	0.095			
Organisational Change 1	2.646	0.305	2.727	0.081	3	0			
Organisational Change 2	1.857	0.351	1.802	(0.055)	(3)	0			
Sub Total - Council Fund	29.579	8.364	29.644	0.065	0	(2.156)			
Housing Revenue Account	29.095	14.810	30.095	1.000	3	3.219			
Total	58.674	23.174	59.739	1.065	2	1.063			

Variance = Budget v Projected Outturn

Eitem ar gyfer y Rhaglen 8



CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Thursday 16 November, 2017
Report Subject	Forward Work Programme
Cabinet Member	Not applicable
Report Author	Democratic Services Manager
Type of Report	Operational

EXECUTIVE SUMMARY

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work programme of the Committee of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Corporate Resources Overview & Scrutiny Committee.

In addition, the Committee is asked to express a preference for when it holds its meetings.

RECOMMENDATION

1	That the Committee considers the draft Forward Work Programme and approve/amend as necessary.
2	That the Democratic Services Manager, in consultation with the Chair and Vice-Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises.
3	The Committee is asked to express a preference for when it meets.

REPORT DETAILS

1.00	EXPLAINING THE FORWARD WORK PROGRAMME									
1.01	Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Improvement Plan.									
1.02	<p>In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:</p> <ol style="list-style-type: none"> 1. Will the review contribute to the Council's priorities and/or objectives? 2. Is it an area of major change or risk? 3. Are there issues of concern in performance? 4. Is there new Government guidance of legislation? 5. Is it prompted by the work carried out by Regulators/Internal Audit? 									
1.03	<p>At the meeting of the Constitution & Democratic Services Committee which was held on 25th October, it was resolved that each committee should be canvassed for views on meeting preference as part of their forward work programme item. The options are as follows:</p> <table border="1" data-bbox="296 1122 1372 1254"> <tr> <td>9.30am</td> <td>10am</td> <td>1.30 pm</td> <td>2pm</td> <td>4.30 pm</td> <td>6.00 pm</td> <td>Alternate am/pm</td> <td>Rotate 10am/ 2pm/ 4.30pm</td> <td>Rotate am/ pm/ 6pm</td> </tr> </table> <p>The Corporate Resources Overview & Scrutiny committee, which currently meets on a Thursday morning at 10.00, is asked to express a preference for its meeting pattern. This information will be reported back to the Constitution & Democratic Services Committee.</p>	9.30am	10am	1.30 pm	2pm	4.30 pm	6.00 pm	Alternate am/pm	Rotate 10am/ 2pm/ 4.30pm	Rotate am/ pm/ 6pm
9.30am	10am	1.30 pm	2pm	4.30 pm	6.00 pm	Alternate am/pm	Rotate 10am/ 2pm/ 4.30pm	Rotate am/ pm/ 6pm		

2.00	RESOURCE IMPLICATIONS
2.01	None as a result of this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Publication of this report constitutes consultation.

4.00	RISK MANAGEMENT
4.01	None as a result of this report.

5.00	APPENDICES
5.01	Appendix 1 – Draft Forward Work Programme

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None.</p> <p>Contact Officer: Robert Robins Democratic Services Manager</p> <p>Telephone: 01352 702320</p> <p>E-mail: robert.robins@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	Improvement Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

Mae'r dudalen hon yn wag yn bwrpasol

Corporate Resources Overview & Scrutiny Committee Forward Work Programme 2017/18

Tudalen 113

DATE	ISSUE	O&S FOCUS / PURPOSE	REPORT FROM
Early December (Date to be advised)	Budget Consultation Meeting - Stage 2 Budget Proposals	To review, scrutinise and comment on the budget proposals for 2018/19.	
Thursday 14 th December 2017 10.00 a.m.	Community Endowment fund Workforce Quarterly Report Strategic Equality Plan Annual Report Revenue Budget Monitoring 2017 / 18 Forward Work Programme	Colin Evans from the Community Foundation to present the Annual progress report To review the annual report for the Council's Strategic Equality Plan; progress made and areas for further improvement. Monthly Monitoring Approval and development	Karen Armstrong Fiona Mocko Sara Dulson Robert Robins
Thursday 18 th January 2018 10.00 a.m.	Workforce Information Report – Quarter 2 2017/18 Revenue Budget Monitoring 2017 / 18 Forward Work Programme	Monitoring: to provide Members with an update for the second quarter for 2017/18 Monthly Monitoring Approval & Development	Sharon Carney / Andy Adams Sara Dulson Robert Robins
Late January	Budget Consultation Meeting	To review, scrutinise and comment on the Budget proposals	
Thursday 15 th February 2018 10.00 a.m.	Workforce Information Report – Quarter 3 2017/18 Revenue Budget Monitoring 2017 / 18 Forward Work Programme	Monitoring and an update for the third quarter for 2017/18. Monthly Monitoring Approval & Development	Sharon Carney / Andy Adams Sara Dulson Robert Robins

Corporate Resources Overview & Scrutiny Committee Forward Work Programme 2017/18

Thursday 15 th March 2018 10.00 a.m.	Quarter 3 Council Plan 2017/18 Monitoring Report	That the Committee is invited to consider the Quarter 3 Council Plan Monitoring Reports, highlight and monitor poor performance and feedback details of any challenge to the Cabinet.	Karen Armstrong
	Revenue Budget Monitoring 2017 / 18 Forward Work Programme	Monthly Monitoring Approval & Development	Sara Dulson Robert Robins
Thursday 19 th April 2018 10.00 am	Revenue Budget Monitoring 2017 / 18	Monthly Monitoring	Sara Dulson
	Forward work programme	Approval and development	Robert Robins

Tudalen 114

The previous Corporate Resources O&SC had resolved at its January 2017 meeting to invite Ms Alwen Williams, the Wales director of BT to attend a meeting and provide an update on the provision of broadband in the County. Ms Williams had previously attended a meeting of the committee in April 2016.